

**Supervisor-**

Brandon Holdridge

**Town Board-**

Antonio Ardisana  
Thomas Becker  
Robert Courtenay  
Larry Dysinger

**Town Justice-**

Janet M. Haislip  
Sharon Worthy-Spiegl

# TOWN OF CHESTER

## HIGHWAY DEPARTMENT

77 Laroe Rd.  
Chester, NY 10918

Tel: (845) 469-4101

Fax: (845) 469-7591

**Town Clerk-**

Linda Zappala

**Highway Supt-**

John Reilly

**Receiver of Taxes-**

Vincent A. Maniscalco

**Building Inspector-**

**Assessor-**

John Schuler, III

**Chief of Police-**

Daniel J. Doellinger

February 6, 2024

To: Supervisor Brandon Holdridge and Town Board

From: Highway Superintendent, John Reilly

Re: New foreman's truck

Dear Brandon and Board Members,

Money was allocated in the 2024 budget for 2 vehicles. Please see attached a mini-bid that was sent to 24 vendors through the NYS Office of General Services vehicle marketplace guidelines for a new foreman's truck. Only one vendor responded with a price for the vehicle that was specified. The price is fair and reasonable.

At this time, I request a motion from the Town Board to approve the purchase and allow the Highway Department to move forward with a purchase order and/or other documents that may be needed to complete the transaction. The truck would arrive in approximately 90-180 days.

I appreciate your time and consideration. If you have any questions, please feel free to call me.

Regards,



John Reilly

Town of Chester Highway Superintendent

JR/dt

RECEIVED  
CC: TB, TS  
FEB 07 2024  
TOWN CLERK  
CHESTER, NEW YORK

# OGS 23166 - 12024 - (1) FordF350 XLT - Town of Chester Highway Dept Bid Request

Donna Thom <dthom@thetownofchester.org>

Fri 1/19/2024 7:48 AM

To: Donna Thom <dthom@thetownofchester.org>

Bcc: lcimino@bobjohnsonauto.com <lcimino@bobjohnsonauto.com>; ccoon@basilford.com <ccoont@basilford.com>; orestfleet@aol.com <orestfleet@aol.com>; mmoscato@delacyford.com <mmoscato@delacyford.com>; Robert@birdbussales.com <Robert@birdbussales.com>; mhulse@myfriendlyauto.com <mhulse@myfriendlyauto.com>; mcomerford@gabriellitruck.com <mcomerford@gabriellitruck.com>; pavvento@gabriellitruck.com <pavvento@gabriellitruck.com>; TED.DESCOVICH@HEALEYBROTHERS.com <TED.DESCOVICH@HEALEYBROTHERS.com>; johndtower@aol.com <johndtower@aol.com>; bids.vancefleet@gmail.com <bids.vancefleet@gmail.com>; Robert@birdbussales.com <Robert@birdbussales.com>; kaink@shultsauto.com <kaink@shultsauto.com>; bill@metrofordny.com <bill@metrofordny.com>; will@metrofordny.com <will@metrofordny.com>; jim1@nielsenfleet.com <jim1@nielsenfleet.com>; mdisalvo@nyeauto.com <mdisalvo@nyeauto.com>; lcaconi@otisford.com <lcaconi@otisford.com>; anthony.roberts@rileyfordinc.com <anthony.roberts@rileyfordinc.com>; edr@schultzfordlincoln.com <edr@schultzfordlincoln.com>; jlalonde@greenwichford.com <jlalonde@greenwichford.com>; tjshepard@shepardbrosinc.com <tjshepard@shepardbrosinc.com>; Bob@specialtyvehiclesinc.com <Bob@specialtyvehiclesinc.com>; cperez@towneauto.com <cperez@towneauto.com>; jrelyea@vanbortelford.com <jrelyea@vanbortelford.com>; whitmoyerautogroup@live.com <whitmoyerautogroup@live.com>

 1 attachments (159 KB)

Town of Chester mini bid request with specs.pdf;

*Thank you,*

**Donna M. Thom**

*Town of Chester Highway Department*

*77 Laroe Rd.*

*Chester, NY 10918*

*(845) 469-4101*

*Fax: (845) 469-7591*

*dthom@thetownofchester.org*

**Group 40440-23166, VEHICLES, Class 1-8 (Vehicle Marketplace)**

**Form B (Single OEM Vehicle): *Mini-Bid Response***

Form Revision: 9/12/23

Elma, NY



**Part A: Mini-Bid and Contractor Information**

1.0	Mini-Bid Questions	Contractor Response
1.1	Mini-Bid Reference Number (e.g. 12345; see the <i>Mini-Bid Request</i> )	12024 f350
1.2	Is the Mini-Bid for Vehicle(s) to be purchased or leased by the Authorized User? <i>[click on yellow box and use drop-down menu]</i>	Purchased
1.3	Are Vehicle(s) Built to Specifications being offered in response to the Mini-Bid? <i>[click on yellow box and use drop-down menu]</i>	Yes, Part B of this form has been completed.
1.4	Are Pre-Existing Inventory Vehicle(s) being offered in response to the Mini-Bid? <i>[click on yellow box and use drop-down menu]</i>	No, Part C of this form has been left blank.
2.0	<b>Contractor Information</b>	
2.1	Full Legal Business Name, including DBA if applicable	DELACY FORD
2.2	OGS Contract Number (e.g., PC12345)	PC6978
2.3	Federal Employer Identification Number / FEIN (e.g. 14-1234567)	16-1158324
2.4	NYS Vendor ID Number (e.g., 1000012345)	
3.0	<b>Primary Contact Information</b>	
3.1	Contact Name	MARK MOSCATO
3.2	Contact Email	MMOSCATO@DELACYFORD.COM
3.3	Contact Phone (1)	7166681200 X109
3.4	Contact Phone (2)	
4.0	<b>Secondary Contact Information</b>	
4.1	Contact Name	
4.2	Contact Email	
4.3	Contact Phone (1)	
4.4	Contact Phone (2)	

**Part B: Vehicle(s) Built to Specifications offered for Mini-Bid**

1.0	General Questions (Built to Spec)	Contractor Response
1.1	Does the Vehicle offered meet all Authorized User Specifications for the requested Vehicle? <i>[Note: General specifications, and an "Additional Vehicle Specifications Document(s)" are included with each Mini-Bid Request]</i>	Yes
1.2	Enter the estimated number of days after receipt of a Purchase Order, or other ordering document, that the delivery will be made.	90-180
1.3	Enter the Final Order Due Date for the Vehicle offered for the Mini-Bid, or "TBA" if the date has not been announced by the manufacturer.	tba
2.0	<b>Vehicle Offered (Built to Spec)</b>	
2.1	Model Year (e.g., 2023, 2024)	2024
2.2	Make (e.g., Ford, Chevrolet, Dodge)	FORD
2.3	Model (e.g., Taurus, Tahoe, Grand Caravan), and Trim Level (e.g., SE, LE, XL)	F350 XLT
2.4	Model Code (the OEM code used to identify a particular subset of a Vehicle Model)	X3B
2.5	Drive Type <i>[click on yellow box and use drop-down menu]</i>	4x4
	If the offered Drive Type is not included in the drop-down menu, enter it here	
2.6	Fuel Type <i>[click on yellow box and use drop-down menu]</i>	Diesel
	If the offered Fuel Type is not included in the drop-down menu, enter it here	
2.7	Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	



<b>3.0</b>	<b>Additional Information (Built to Spec)</b>	
3.1	If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".	
	BOSS 9'2" POWER V DXT PLOW	
<b>4.0</b>	<b>Vehicle Price Worksheet (Built to Spec)</b>	<b>Price</b>
4.1	<b>NYS Base MSRP</b>	<b>\$69,375.00</b>
4.2	<b>NYS Discount</b> [Type a number only (e.g., 5.5); Do not type a percentage sign (%) after the number; For 5.5% type 5.5, not 0.055].	<b>9.50</b>
4.3	<b>NYS Base Price</b> [Automatically calculated: NYS Base MSRP minus NYS Discount]	<b>\$62,784.38</b>
4.4	<b>NYS Aftermarket Components Price</b> [If there are no Aftermarket Components, leave blank]	<b>\$8,547.00</b>
4.5	<b>NYS Price for the Vehicle</b> [Automatically calculated: NYS Base Price plus NYS Aftermarket Component Price]	<b>\$71,331.38</b>
4.6	<b>Number of Vehicles</b> [This quantity must match the Number of Vehicles specified by the Authorized User in the Mini-Bid Request]	<b>1</b>
4.7	<b>Total Price for Mini-Bid</b> [Automatically calculated: NYS Price for the Vehicle multiplied by Total Number of Vehicles]	<b>\$71,331.38</b>

### Part C: Pre-Existing Inventory Vehicle(s) offered for Mini-Bid

<b>1.0</b>	<b>General Questions (Pre-Existing)</b>	<b>Contractor Response</b>
1.1	Do the Vehicle(s) offered meet all Authorized User Specifications for the requested Vehicle? [click on yellow box and use drop-down menu] (Note: General specifications, and an "Additional Vehicle Specifications Document" are included with each Mini-Bid Request. A Vehicle offered that does not meet all Authorized User Specifications may be deemed non-responsive and may be rejected).	

**GROUP 40440 – Vehicles, Class 1-8**

1.2	Will the Vehicle(s) and pricing offered for the Mini-Bid Response remain firm and not be withdrawn for at least ten (10) calendar days from the first business day immediately following the Mini-Bid response submittal deadline, or such other period of time as specified in the Mini-Bid Request, in accordance with the Contract (see <i>Section 2.42 Procurement Method, Paragraph G Timeframe for Offers in Mini-Bids</i> )? [click on yellow box and use drop-down menu]	
2.0	<b>Additional Information (Pre-Existing)</b>	
2.1	If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".	
3.0	<b>Vehicle Price Worksheet (Pre-Existing)</b>	

*If more than fifteen (15) Pre-Existing Inventory Vehicles are being offered for a Mini-Bid, submit an additional completed Form B (Single OEM Vehicle): Mini-Bid Response form for the Mini-Bid. Submit both Form Bs following the instructions at the top of this Form, using the following naming convention for the additional Form B "OGS 23166-XXXXXXXX-PC12345-Additional Vehicles" (i.e., OGS Award#-Mini-Bid Reference#-Contract#-Additional Vehicles)].*

Ref. #	Model Year	Make	Model and Trim Level	Model Code	Exterior Color	Interior Color
(Example)	2023	Chevrolet	Traverse	CV14526	Blue Metallic	Dark Titanium
001						
002						
003						
004						
005						
006						
007						
008						
009						
010						
011						
012						
013						
014						
015						



**TOWN OF CHESTER HIGHWAY DEPARTMENT**

**2024 FORD F-350 XLT SPECIFICATIONS**

**SUPERCAB – 6 ¾ BED**

Color- Oxford White

Powertrain- 6.7L 4 valve Power Stroke V8 Turbo Diesel B20

4x4

TorqShift Ten-Speed Automatic Transmission

3.31 Non-Limited Slip Axle Ratio

Snow Plow Prep Package

18" Sparkle Silver Painted Cast Aluminum with Bright Hub Covers/Center Ornaments Wheels

LT275-65Rx18E BSW All-Season Tires

Trailer Tow Mirrors- Manual Telescoping and Folding with Power and Heated Glass

Platform Running Boards

Splash Guards/Mud Flaps Front

Tailgate- Removable with Power Lock and black handle

Tough Bed

Privacy Glass

Wheel Well Liner- Front and Rear

Grille- Bright Chrome

Four (4) Additional Pickup Box Tie-Down

Chrome Front and Rear Step Bumper

Engine Block Heater

Remote Start System

Pre-Collision Assist with Automatic Emergency Braking (AEB) and forward collision warning

410 Amp dual alternator

LED fog lamps

LED Rood marker/clearance lamps

LED Box lighting

Spare tire, wheel, carrier and jack

Interior-

Medium dark slate

Cloth 40/20/40 split bench seats

Floor mats, All-weather without carpet floor mats

Cruise Control

Rapid-Heat Supplemental Cab Heater

Dual Battery

120-Volt/400-Watt Outlet

Upfitter Switches

AM/FM stereo with MP3 player

Sync 4

Interior Work Surface

Accessories-

1 – Boss 9'2" Power V DXT Plow