



ORANGE COUNTY
DEPARTMENT OF PUBLIC WORKS

Erik Denega, P.E., P.M.P.
Commissioner

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Steven M. Neuhaus
County Executive

Via Email: aburchianti@thetownofchester.org

April 27, 2018

Alexa Burchianti, Planning Board Secretary
Town of Chester
1786 Kings Highway
Chester NY 10918

Re: Lake Station Plaza – Addition and Site Improvements
1136 County Route 13 – Kings Highway
Town of Chester, Section 17 - Block 1 - Lot 101
Plans by: Mercurio - Norton - Tarolli -Marshall Engineering & Land Surveying
Sheets: 1-3 dated 11-21-17, Last Revised: 3/19/18
Drainage Analysis Report dated 3/8/18
Short Environmental Assessment Form (4 pages) dated 1/18/2018

Dear Ms. Burchianti:

We have reviewed the above referenced plans/documents and do not require any modifications to the existing commercial driveway.

A Temporary Construction Entrance Permit is required to be obtained from Orange County Department of Public Works ensure that during the course of construction of the proposed addition and site improvements the existing entrance is not damaged.

The referenced permit must be secured prior to any site preparation or construction.

Orange County's Permit Application can be obtained off the County Website: Orangecounty.gov; under the Department: **Public Works**; Go to **Permits**; the form is **Permit for Work on a County Road**.

Below is a checklist of all the items required to be submitted when applying for a permit from this office.

1. Completed permit application (Two copies, one permit application with original signatures and one copy of the completed permit.)

2. Insurance requirements: A thru C are required.

See pages 6-10 in the permit packet for the insurance requirements.

A. Provide an insurance certificate that includes Items 1-3 per the attached sample certificate.

B. Proof of Workers' Compensation * **Acceptable forms C-105.2, U-26.3.**

C. Proof of Disability Benefits ***Acceptable forms DB-120.1 or DB-155.**

3. Permit Fees areas specified below for the commercial driveway.

Application Fee: \$25.00

Inspection Fee: \$100.00

*Performance Deposit: \$1,000.00

All checks are made payable to Orange County Commissioner of Finance.

The application and inspection fee can be combined into one regular check in the amount of \$125.00.

*The performance deposit is required to be certified or bank check.

4. Two set of approved plans are to accompany the permit.

If you have any questions, please contact this office at your earliest convenience.

Very Truly Yours,



Mike Carroll
Senior Engineer

cc: Travis Ewald, PE, Deputy Commissioner

Michael Villarosa, PE, Principal Engineer

Lawrence Marshall, PE email: lmarshall@mntm.co

Joseph Mlcoch, Building Inspector email: jmlcoch@thetownofchester.org