

HILLSBOROUGH TOWNSHIP COMMITTEE REGULAR MEETING

April 26, 2000

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**HILLSBOROUGH TOWNSHIP COMMITTEE REGULAR MEETING**

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The Township Committee of the Township of Hillsborough met in a Regular Meeting on the above date at 8:00 PM. Those in attendance were as follows: Mayor Joseph Tricarico, Deputy Mayor Christine Jensen, Second Deputy Mayor John Gelardi, Committeewoman Sonya Martin, Committeeman Robert Mack, Township Attorney Emil Philibosian, Administrator John Middleton, and Township Clerk Gail W. McKane.

Following Roll Call and Salute to the Flag, Mayor Joe Tricarico advised that notice of this Regular Meeting was given to the Township Clerk, posted on the bulletin board at Municipal Complex, and written notices sent to the Messenger Gazette, Hillsborough Beacon and the Courier News. All notices were given at least 48 hours in advance, and to the extent known, the items on the agenda.

**PROCLAMATION:**

Joe Schirmer, Emergency Management Coordinator

Mayor Tricarico stated that he was reading this proclamation with mixed feelings since Mr. Schirmer has contributed a great deal to the Township, but wished him all the best. Mr. Schirmer approached the dais and Mayor Tricarico read the following proclamation:

**WHEREAS**, Joseph Schirmer will step down as Hillsborough Township's Emergency Management Coordinator after more than ten years of dedicated service; and

**WHEREAS**, Joseph Schirmer was appointed as the Emergency Management Coordinator in January of 1989 and during that time has continually displayed professionalism and dedication in this volunteer capacity. Hillsborough Township is an EMA funded municipality, which requires an additional level of participation on the part of the Coordinator and staff. In that regard, Joe's sense of organization and ability to get people involved and participating in the task at hand has been outstanding; and

**WHEREAS**, Joseph Schirmer has devoted countless hours of his time in developing and maintaining Hillsborough Township's Emergency Management Plan, working with all representatives of the emergency service units within the Township to ensure a proper response to any and all of the many emergency situations within the community and gaining knowledge through training seminars and workshops at the County and State levels; and

**WHEREAS**, Joseph Schirmer's expertise was invaluable in coordinating a response to the Aetna gas explosion in April of 1989, in setting up a command post in October of 1990 when a tornado struck Montgomery Township and for his assistance during the storm of January, 1994 which resulted in power outages and evacuation of a number of residents.

**WHEREAS**, in 1996, Joseph Schirmer assisted in the trailer fire at Reckitt & Coleman and during a large rainstorm which resulted in extensive flooding. His coordination efforts during the Buckeye Pipeline leak in October of 1997 and during the plane crash in Brookside Square in March of 1998 and another plane crash on a golf course in May of 1999 were also invaluable. Of particular note was his tireless efforts during Hurricane Floyd in September of 1999 protecting the Township during the storm, rescuing numerous residents and for clean-up efforts days afterwards. His organizational abilities were particularly evident in the preparation that took place for Y2K and because of his efforts, Hillsborough took the lead in planning and accomplishing their goals prior to the Y2K event; and

**WHEREAS**, throughout his tenure as Emergency Management Coordinator, Joseph Schirmer has been recognized many times for his efforts. He was given special recognition for his participation in the FEMA level exercise "Response 98" in April of 1998 and he was presented with an Official Letter of Commendation from the Hillsborough Township Police Department in November of 1999 for his years of dedicated service.

**NOW, THEREFORE, BE IT PROCLAIMED** by the Mayor and Township Committee that Joseph Schirmer is to be commended for his years of dedication and service to the Township of Hillsborough and for the valuable contributions he has made to our community.

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**BE IT FURTHER PROCLAIMED** that each member of the Township Committee thanks him for a job well done and wishes him continued success in his future endeavors.

Mayor Tricarico presented Mr. Schirmer with the proclamation and a watch and thanked him for his dedication and service to Hillsborough Township.

Deputy Mayor Jensen also thanked Mr. Schirmer and stated that his volunteer efforts showed his responsible citizenship.

Mr. Schirmer replied that it was a team effort and commended Police Captain Robert Roscoe for his work on the Emergency Management Team.

**ARBOR DAY PROCLAMATION:**

Deputy Mayor Jensen read the following proclamation:

**WHEREAS**, in 1949, the legislature set aside the last Friday of April as Arbor Day to promote the planting of trees and to encourage the protection of our forests from fires and pests that destroy the beauty and usefulness of our woodlands; and

**WHEREAS**, half of New Jersey's total land area is forested or tree covered; and

**WHEREAS**, trees play an important role in the ecosystem in which we live, and trees reduce the erosion of our precious topsoil caused by wind and water, clean the air we breathe and the water we drink, produce oxygen, provide a habitat for birds and wildlife and reduce heating and cooling costs by moderating temperature; and

**WHEREAS**, trees are a renewable resource giving us paper for fine literature, wood for homes, fuel for fires, and countless other wood products; and

**WHEREAS**, trees provide increased property value, enhanced economic viability, and pleasing aesthetic qualities along streets and properties in municipalities; and

**WHEREAS**, tree planting in yards and farms, in school yards and parks, and along streets and highways creates an enduring heritage for generations that follow; and

**WHEREAS**, this is the fifty-first anniversary of the State Arbor Day Celebration in New Jersey.

**NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and Township Committee, do hereby declare April 28, 2000, as

**ARBOR DAY** in Hillsborough Township and urge all citizens to support efforts to protect our trees and woodlands and to support our Township's urban forestry program.

**BE IT FURTHER PROCLAIMED** that we urge all citizens to plant trees to gladden hearts and promote the well being of present and future generations.

Deputy Mayor Jensen said that in celebration of Arbor Day, the Mayor will be planting a tree in the Sensory Garden at Ann Van Middlesworth Park at noon on Friday, April 28<sup>th</sup>.

**DISPOSITION OF MINUTES:**

Regular Minutes of April 12, 2000

Committeewoman Martin offered a motion to approve the Regular Minutes of April 12, 2000 and dispense with the reading of the same. Seconded by Second Deputy Mayor Gelardi.

Roll Call: Gelardi-yes; Mack-yes; Martin-yes; Jensen-abstain; Tricarico-yes.

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Closed Minutes of April 12, 2000

Committeewoman Martin offered a motion to approve the Closed Minutes of April 12, 2000 and dispense with the reading of the same. Seconded by Second Deputy Mayor Gelardi.

Roll Call: Gelardi-yes; Mack-yes; Martin-yes; Jensen-abstain; Tricarico-yes.

**PUBLIC HEARINGS:**

Ordinance 2000-14:                    An Ordinance appropriating certain monies held by the Township of Hillsborough, County of Somerset, State of New Jersey for the purpose of capital improvements involving the purchase of a senior transportation bus, emergency equipment, public works equipment, and road overlays.

Mayor Tricarico introduced the matter.

Committeewoman Martin offered a motion to open the public hearing for Ordinance 2000-14. Seconded by Deputy Mayor Jensen.

Roll Call: Gelardi-yes; Mack-yes; Martin-yes; Jensen-yes; Tricarico-yes.

Art Zander, South Branch Road, asked about the total dollar figure for this ordinance.

Clerk McKane advised Mr. Zander that the totals for each item were listed in the body of the ordinance, of which Mr. Zander had a copy.

Deputy Mayor Jensen offered a motion to close the public hearing for Ordinance 2000-14. Seconded by Committeewoman Martin.

Roll Call: Gelardi-yes; Mack-yes; Martin-yes; Jensen-yes; Tricarico-yes.

Second Deputy Mayor Gelardi offered a motion to adopt Ordinance 2000-14. Seconded by Committeewoman Martin.

Roll Call: Gelardi-yes; Mack-yes; Martin-yes; Jensen-yes; Tricarico-yes.

**ORDINANCE 2000-14**

**AN ORDINANCE APPROPRIATING CERTAIN MONIES HELD BY THE TOWNSHIP OF HILLSBOROUGH COUNTY OF SOMERSET, STATE OF NEW JERSEY FOR THE PURPOSE OF CAPITAL IMPROVEMENTS INVOLVING THE PURCHASE OF A SENIOR TRANSPORTATION BUS, EMERGENCY EQUIPMENT, PUBLIC WORKS EQUIPMENT, AND ROAD OVERLAYS.**

**WHEREAS**, there exists in the Hillsborough Township Capital Improvement Fund a sum of \$590,077.78 and in the Fund Balance the sum of \$608.03:

**WHEREAS**, the Hillsborough Township Committee, Deputy Director of Public Works, Chief of Police, Social Services Director and the Township Engineer have determined there is a need to appropriate the aforesaid Capital monies for the following uses and purposes:

- 1) Senior Transportation Bus
- 2) Acquisition of emergency equipment.
- 3) Road overlays.
- 4) Public Works equipment.

**NOW THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Ordinance 2000-14 is hereby appropriating from the Capital Improvement Fund the sum of Five Hundred Sixty Thousand Dollars (\$560,000.00) for the following purposes:

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- A. Senior Transportation Bus -- \$60,000.00
- B. Police equipment and related apparatus --\$20,500.00
  - I. Defibrillator Units
  - II. Video Camera
  - III. Radar Units
- C. Public Works Equipment and related apparatus --\$179,500.00.
  - I. Mason Dump w/plow
  - II. Hydraulic Post Pounder
  - III. Infield Machine w/Rake
  - IV. Leaf Machine w/Trailer
  - V. Mower
  - VI. Roller
  - VII. Transport Trailer
  - VIII. Water Recycling system
- D. Repair and overlay of certain roadways including but not limited to a bituminous overlay of 2.0 inch thickness, curbing, aprons and other appurtenances as necessary and related engineering, surveying and professional services:-- \$300,000.00.
  - I. North Woods Road Amwell to Hillsborough Road
  - II. South Woods Road Hillsborough Rd to Sturwood Dr
  - III. North Willow Road Amwell to Hamilton Road
  - IV. Gemini Drive Auten to New Amwell Road
  - V. Marshall Drive Gemini Dr. to Amwell Road
  - VI. Valley Road Auten Rd to Conrail R.R.
  - VII. Stephen Way West side of Camden Road
  - VIII. Banor Drive Entirety
  - IX. Southland Drive Entirety
  - X. Laurel Drive Entirety
  - XI. Fieldhedge Drive Entirety
  - XII. Lindstrom Drive Entirety
  - XIII. Ferndale Court Entirety

This ordinance shall take effect upon final adoption and publication according to law.

**REPORTS FROM COMMITTEE LIAISONS:**

Mayor Tricarico

Mayor Tricarico reported that a Postal Advisory Committee meeting would be held in about 2-1/2 weeks, at which time Hillsborough's new zip code would be released. He encouraged the Postal Advisory Committee to get that information out as soon as possible so that both residents and businesses have time to change addresses and stationery. Mayor Tricarico stated that he would advise the Postal Advisory Committee that the Township would coordinate road name changes with the opening of the new Post Office.

Deputy Mayor Jensen

Deputy Mayor Jensen stated that she viewed an interesting presentation about the Sourland Mountain region. She advised that the Sourland Mountain region is the largest contiguous forested space in central New Jersey and is one of the last forested areas that is not under significant protection. Deputy Mayor Jensen explained that as a result of development pressure, some of Hillsborough's neighboring communities have completed detailed environmental analyses within the region and not only are there endangered species but there are interesting ecosystems within the region. She asserted that it was important for the Township to consider the required protection of this area.

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Committeeman Mack

Resolution hiring Annie Yip as Assistant Control Person in the Building Department, union position, Class 2, Level 1, with a salary of \$26,807.

Committeeman Mack offered a resolution hiring Annie Yip as Assistant Control Person in the Building Department. Seconded by Committeewoman Martin.

Roll Call: Gelardi-yes; Mack-yes; Martin-yes; Jensen-yes; Tricarico-yes

**WHEREAS**, there exists a vacancy in the Building Department for the position of Assistant Control person; and

**WHEREAS**, the position vacancy has been posted according to the current AFSCME contract regulations; and

**WHEREAS**, Construction Official Ronald Estopp has received and reviewed numerous applications; and

**WHEREAS**, Annie Yip appears to be the most qualified for the position; and

**WHEREAS**, Township Construction Official Ronald Estopp recommends the Township Committee take action to hire Annie Yip as an Assistant Control Person in the Building Department, pursuant to Union Contract requirements, as a Class 2 Level 1 position with a 2000 salary of \$26,807.00 for a 40 hour week, effective, May 1, 2000.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough that the recommendation of Township Construction Official Ronald Estopp be and hereby is accepted and approved and Annie Yip is hired as an Assistant Control Person pursuant to Union Contract requirements as a Class 2 Level 1 position with a 2000 salary of \$26,807.00 for a 40 hour week, effective May 1, 2000.

Committeeman Mack reported that the Somerset County Historic Preservation Grant Program is in existence and has authorized a second round of applications. He stated that the Somerset County Board of Chosen Freeholders would review the applications and decide which projects to fund. Committeeman Mack advised that applications are due by June 22, 2000. He commented that the Township has a number of projects to fund, one of which is an historic registry for the Township.

Committeeman Mack also mentioned that the Historic Commission has moved forward with "Welcome" signs for the Township. He stated that the Historic Commission has chosen a picture for the signs and Committeeman Mack wanted to get these signs up soon.

Committeeman Mack reported that the Cable Advisory Commission had met recently and some ground rules were established and the next meeting will be May 17<sup>th</sup> at 8:00 PM.

Committeewoman Martin

Committeewoman Martin stated that last Thursday she had the opportunity to see the Community Pantry in operation. She explained that last Thursday, 43 families came to the multi-purpose room and received food for their holiday. Committeewoman Martin remarked that it was heartwarming to see seven or eight high school students give their time and effort to organize this food drive. She noted that a thank you letter was sent to all religious and youth organizations and individuals that provide food on an ongoing basis for the town's pantry.

Committeewoman Martin reminded everyone that Saturday, May 27<sup>th</sup> the Memorial Day Parade and Picnic would be held. She stated that the Hillsborough Recreation Commission, the Rotary Club and many individual volunteers are working hard to make this a special day. Committeewoman Martin also noted that on June 3<sup>rd</sup>, the US Bicycling Hall of Fame will hold a bike rally that will start in Somerville, proceed through Franklin and into Hillsborough, with a stop at the Municipal Building here in Hillsborough.

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Committeewoman Martin reported that the skatepark at Ann Van Middlesworth Park is coming along and should be operational shortly.

**NEW BUSINESS FROM TOWNSHIP COMMITTEE:**

Committeeman Mack

Committeeman Mack stated that the Town Center sub-committee of the Planning Board took a trip to Red Bank, NJ, to see how their town center has been addressed. He commented that what they saw was really inspiring.

**BUSINESS FROM THE FLOOR FOR ITEMS ON THE AGENDA:**

Art Zander, South Branch Road, questioned Consideration Item 2, where the Township received the money for the bikeway.

Mayor Tricarico replied that came from the NJDOT.

Mr. Zander questioned the source of the money to the Municipal Alliance.

Administrator Middleton answered that this money was from Somerset County.

**CONSIDERATION:**

Consideration 1:

Appointment of Mark Brownlie as Emergency Management Coordinator effective June 1, 2000 to a three-year term, expiring May 31, 2003

Mayor Tricarico introduced the matter.

Deputy Mayor Jensen offered a resolution to appoint Mark Brownlie Emergency Management Coordinator effective June 1, 2000 to a three-year term, expiring May 31, 2003. Seconded by Committeeman Mack.

Roll Call: Gelardi-yes; Mack-yes; Martin-yes; Jensen-yes; Tricarico-yes.

**WHEREAS**, Hillsborough Township requires the skills and expertise of an Emergency Management Coordinator to plan, activate, coordinate and conduct the emergency operations of the township in accordance with N.J.R.S. Appendix A: 9-40.4; and

**WHEREAS**, former Emergency Management Coordinator Joseph Schirmer, Police Captain Robert Roscoe and Police Chief Robert Gazaway all recommend that Mark Brownlie be appointed to serve as Emergency Management Coordinator for Hillsborough Township.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough that Mark Brownlie is hereby appointed Emergency Management Coordinator of Hillsborough Township, effective June 1, 2000, with a term expiring May 31, 2003.

Consideration 2:

Resolution to insert special items of revenue received from the 2000 Local Bikeway Program (\$150,000.00), Division of Motor Vehicles – DWI (\$1,060.20) and Municipal Alliance (\$138.00) into the 2000 budget.

Mayor Tricarico introduced the matter.

Deputy Mayor Jensen offered a resolution to insert special items of revenue received from the 2000 Local Bikeway Program (\$150,000.00), Division of Motor Vehicles –



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DWI (\$1,060.20) and Municipal Alliance (\$138.00) into the 2000 budget. Seconded by Committeewoman Martin.

Roll Call: Gelardi-yes; Mack-yes; Martin-yes; Jensen-yes; Tricarico-yes.

**WHEREAS**, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount,

**SECTION I**

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Hillsborough hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget of the year 2000, in the amounts listed below, which items are now available as a revenue from the New Jersey Department of the Treasury;

2000 Local Bikeway Program	\$150,000
Division of Motor Vehicles (DWI)	\$1,060.20
Municipal Alliance	\$138.00

**SECTION II**

**BE IT FURTHER RESOLVED** that like sums, be, and the same, hereby is appropriated under the above appropriation titles.

Consideration Item 3:

Resolution requesting permission of the Director of the Division of Local Government Services to include an item in the 2000 budget through a dedication by rider and subsequent budgets (Environmental Quality Enforcement Fund)

Mayor Tricarico introduced the matter.

Administrator Middleton advised that Somerset County collected this money, however, they have since decided that it was more appropriate to be collected and applied to the municipalities directly. He explained that this resolution allows the Township to collect fines and apply them to an environmental purpose.

Deputy Mayor Jensen asked the definition of an environmental purpose.

Administrator Middleton replied that he suspected it would be an environmental remediation. He stated that had asked CFO Bahr if this money could be used to remedy the old storage tank at Public Works, and he indicated that it could not.

Deputy Mayor Jensen offered a resolution requesting permission of the Director of the Division of Local Government Services to include an item in the 2000 budget through a dedication by rider and subsequent budgets. Seconded by Committeeman Mack.

Roll Call: Gelardi-yes; Mack-yes; Martin-yes; Jensen-yes; Tricarico-yes.

**WHEREAS**, N.J.S.A. 26:3a2-35 has established budgetary regulations for the purpose of depositing and utilizing "Environmental Quality and Enforcement Fund" monies; and

**WHEREAS**, the utilization of this revenue is restricted for the use of the local health agency in carrying out its responsibilities under P.L. 1977, c.433

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough that that such fees received by the municipality be placed in a

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specific trust fund and shall be considered a “Dedication by Rider” to the budget of the local unit per N.J.S.A. 40A:4-39 for the sole purpose stated above.

Consideration Item 4:

Resolution authorizing the execution of an agreement with the County of Somerset for the performance based contract 2000 Governor’s Council on Alcoholism and Drug Abuse, for funding of the Hillsborough/Millstone Municipal Alliance.

Mayor Tricarico introduced the matter.

Committeewoman Martin offered a resolution authorizing the execution of an agreement with the County of Somerset for the performance-based contract 2000 Governor’s Council on Alcoholism and Drug Abuse, for funding of the Hillsborough/Millstone Municipal Alliance. Seconded by Committeeman Mack.

Roll Call: Gelardi-yes; Mack-yes; Martin-yes; Jensen-yes; Tricarico-yes.

**WHEREAS**, The County of Somerset has prepared a contract which would provide \$23,229.00 to the Township of Hillsborough for the provision of municipal alliance activities for prevention of alcoholism and drug abuse, and the Township would provide a 75% match of \$17,421.00 in in-kind services and a 25% cash match of \$5,808.00 will be raised by the Municipal Alliance Committee or provided by the municipality, and a copy of the proposed agreement is on file in the office of the Township Clerk.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough that it hereby authorizes the Mayor and Township Clerk to sign the original of this agreement.

Consideration Item 5:

Resolution authorizing an application to the Local Finance Board for waiver of down payment requirement

Mayor Tricarico noted that during the Work Session prior to this meeting it was decided that this resolution, and the accompanying ordinance (Consideration Item 16) would be deleted from the agenda.

Consideration Item 6:

Resolution authorizing an inter-municipal agreement between the Somerset County Board of Chosen Freeholders, County Planning Board and Municipal Governing Bodies within the County of Somerset

Mayor Tricarico introduced the matter.

Deputy Mayor Jensen commented that this is a significant step for the Township. She pointed out that everything Hillsborough does affects its neighbors and everything the neighboring communities do affects Hillsborough. Deputy Mayor Jensen stated that it is important for the Planning Board especially to take interest in matters of regional planning so that when significant developments are before the Hillsborough Planning Board, our neighbor’s input is considered.

Committeewoman Martin asked if this was a reaffirmation, since the Township has done this previously.

Administrator Middleton indicated that was correct and that the Township has done this for the past several years.

Attorney Philibosian said that this agreement provides specified timeframes for implementation of guidelines, which did not exist previously.

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Deputy Mayor Jensen offered a resolution authorizing an inter-municipal agreement between the Somerset County Board of Chosen Freeholders, County Planning Board and Municipal Governing Bodies within the County of Somerset. Seconded by Committeewoman Martin.

Roll Call: Gelardi-yes; Mack-yes; Martin-yes; Jensen-yes; Tricarico-yes.

**BE IT RESOLVED** by the Township of Hillsborough, County of Somerset, State of New Jersey that the Township Committee does hereby agree to enter into an Inter-Municipal Policy Agreement with the County of Somerset and other Municipalities within Somerset County on Projects of Regional Significance and to further enhance inter-jurisdictional communication and cooperation on regional planning and "projects of regional significance"; and

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk are hereby authorized to execute said agreement and provide copies to adjacent communities and the Somerset County Board of Chosen Freeholders and the County Planning Board.

Consideration Item 7:

Resolution authorizing participation in the Somerset County Electric Aggregation Program

Mayor Tricarico introduced the matter.

Administrator Middleton explained that this aggregation would be for municipal facilities only.

Mayor Tricarico commented that last year the Township Committee discussed aggregation for the entire Township. Mayor Tricarico asked if Somerset County was considering this.

Administrator Middleton replied that he believed that the County is trying to aggregate with Hunterdon and Warren for municipal facilities only. He stated that perhaps in the future, the County would be able to aggregate residential facilities.

Mayor Tricarico noted that the state and federal governments have deregulated electricity and natural gas so that residents will be able to choose a provider. He added that aggregations such as the one discussed here can form a bargaining block to negotiate for better rates.

Second Deputy Mayor Gelardi offered a resolution authorizing participation in the Somerset County Electric Aggregation Program. Seconded by Committeewoman Martin.

Roll Call: Gelardi-yes; Mack-yes; Martin-yes; Jensen-yes; Tricarico-yes.

**WHEREAS**, pursuant to the authority of the Electric Discount and Energy Competition Act, duly enacted on February 9, 1999, governmental entities are permitted to aggregate the electric loads of their own facilities or with other government entities for the provision of electric generation service; and

**WHEREAS**, the Somerset County Board of Chosen Freeholders has expressed interest in serving as a government aggregator, in conjunction with interested municipalities, in exploring possible alternatives for the provision of electric generation service for its own governmental facilities and municipal governmental facilities in accordance with said Act; and

**WHEREAS**, Somerset County has created the Somerset County Electric Aggregation Program as part of the Somerset County Cooperative Pricing System; and

**WHEREAS**, Hillsborough Township would like to participate in the Somerset County Electric Aggregation Program for a period not to exceed twenty-four months and commits to

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purchase electricity through the program if the price obtained results in additional savings to the municipality.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Township Administrator is hereby authorized to submit the Somerset County Electric Aggregation Group Program Authorization Form indicating participation by Hillsborough Township.

Consideration Item 8:

Resolution amending the Professional Services Contract with Edward A. Halpern, Esq. to increase the maximum amount to \$22,000 for the year 2000

Mayor Tricarico introduced the matter.

Committeeman Mack offered a resolution amending the Professional Services Contract with Edward A. Halpern, Esq. to increase the maximum amount to \$22,000 for the year 2000. Seconded by Second Deputy Mayor Gelardi.

Roll Call: Gelardi-yes; Mack-yes; Martin-yes; Jensen-yes; Tricarico-yes.

**WHEREAS**, on January 26, 2000, the Township Committee authorized the execution of a Professional Services contract with Edward A. Halpern, Esq. for the provision of legal services; and

**WHEREAS**, that contract has a maximum amount of \$11,000 for the year 2000; and

**WHEREAS**, additional work has subsequently been assigned to Mr. Halpern and it is now necessary to increase the maximum allowed under the contract to \$22,000.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the maximum allowable billing under the Professional Services contract with Edward A. Halpern, Esq. is increased to \$22,000.

Consideration Item 9:

Resolution establishing the annual salaries and wages for non-union personnel

Mayor Tricarico introduced the matter.

Deputy Mayor Jensen mentioned that even though her salary for Township Committee was listed, her salary is being reallocated and not paid to her.

Deputy Mayor Jensen offered a resolution establishing the annual salaries and wages for non-union personnel. Seconded by Second Deputy Mayor Gelardi.

Roll Call: Gelardi-yes; Mack-yes; Martin-yes; Jensen-yes; Tricarico-yes.

**BE IT RESOLVED**, by the Township Committee of the Township of Hillsborough that the salaries of the following Department Heads and Non-Contract employees are listed below for the year 2000 retroactive to January 1, 2000 unless otherwise specified.

<b>NAME</b>	<b>POSITION</b>	<b>SALARY</b>	<b>LONGEVITY</b>
Bahr, Randy	Chief Finance Officer	\$87,439.00	\$1,749.00
	Treasurer		
	Tax Collector		
	Tax Search Officer		
	PERS/PFRS Cert. Officer		
	Paymaster		
	Soc. Sec. Administrator		
	Health Benefits Coordinator		

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<b>NAME</b>	<b>POSITION</b>	<b>SALARY</b>	<b>LONGEVITY</b>
Belnay, Glen	Health Officer Recreation Coordinator	\$81,512.00	\$6,521.00
Benoit, Barbara	Police Chief's Secretary	\$38,118.00	\$ 762.00
Blaney, Debra	Assessor	\$55,915.00	\$1,118.00 (1)
Burham, Donna	Administrative Secretary	\$29,150.00	
Conway, John	Assistant Supervisor	\$51,276.00	\$4,102.00
Czerniakowski, Thomas	Recreation Director	\$48,319.00	\$ 966.00 (2)
Estep, Ronald	Construction Official Sub-Code Official	\$70,706.00	\$1,414.00
Geiges, Carol	Deputy Tax Collector Deputy Treasurer	\$49,466.00	\$2,968.00 (3)
Huxley, Jeff	Assistant Supervisor	\$51,524.00	\$1,030.00
Marcinkiewicz, Dawn	Secretary to Municipal Clerk	\$30,740.00	
McKane, Gail	Township Clerk Improvement Search Officer Certifying Official Dog Tabulator	\$53,236.00	\$1,065.00 (4)
Middleton, John	Township Administrator	\$84,866.00	\$1,697.00
Neidlinger, William	Assistant Supervisor	\$51,276.00	\$3,077.00
Reed, Darlene	Administrative Secretary	\$29,680.00	
Scarantino, Frank	Township Engineer	\$94,384.00	\$1,888.00
Sixt, Ernest	Deputy Director	\$65,100.00	\$5,208.00
Smith, Sandra	Court Administrator	\$50,971.00	\$4,078.00
Spano-Klimko, Siobhan	Deputy Health Officer Health Educator	\$52,814.00	\$2,113.00
Stahley, Mary Ellen	Social Services Director	\$41,919.00	
Urbanik, Geoffrey	Deputy Clerk	\$37,422.00	
Yannich, Shirley	Township Planner	\$62,895.00	\$3,774.00 (5)
Recycling Coordinator	(Belnay, Glen)	\$ 4,000.00	
Assistant Recycling Coordinator	(Sowden, Karen)	\$ 2,000.00	
Health Liaison-Millstone Borough	(Spano-Klimko, Siobhan)	\$ 3,000.00	
Registrar	(Sowden, Karen)	\$ 2,500.00	
Tricarico, Jr., Joseph	Mayor	\$ 4,000.00	
Gelardi, John	Township Committee	\$ 3,500.00	
Jensen, Christine	Township Committee	\$ 3,500.00	
Mack, Robert	Township Committee	\$ 3,500.00	
Martin, Sonya	Township Committee	\$ 3,500.00	

**BE IT FURTHER RESOLVED** that the non-union sworn Police Personnel shall receive their annual salary increase as determined by the 2000 PBA labor contract, and;

**BE IT FURTHER RESOLVED** that the Police Lieutenants shall receive on call pay as determined by the Detectives on call pay by the 2000 PBA labor contract.

- (1) Longevity effective 7/13/00
- (2) Longevity effective 7/01/00
- (3) Longevity increase effective 6/03/00
- (4) Longevity effective 11/13/00
- (5) Longevity increase effective 11/25/00

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Consideration Item 10:

Resolution awarding salary level increases to Randy Bannerman, Sean Donlon, Tom Belanger and Shelly Polakowski

Mayor Tricarico introduced the matter.

Committeewoman Martin mentioned that she had occasion to spend an entire day with Mr. Bannerman and Mr. Donlon, and she was impressed with their performance.

Deputy Mayor Jensen offered a resolution awarding salary level increases to Randy Bannerman, Sean Donlon, Tom Belanger and Shelly Polakowski. Seconded by Committeewoman Martin.

Roll Call: Gelardi-yes; Mack-yes; Martin-yes; Jensen-yes; Tricarico-yes.

**WHEREAS**, the Director of Engineering/Public Works and the Construction Official have reviewed the Grade and Level placement of their personnel and, based on increased responsibilities and sustained, superior performance, they have recommended Level increases for the following personnel:

<u>Name</u>	<u>Current Level/ Salary</u>	<u>New Level/ Salary</u>
Randy Bannerman	G12-L2/\$39,245	G12-L3/\$43,606
Sean Donlon	G12-L1/\$34,885	G12-L2/\$39,245
Tom Belanger	G10-L5/\$55,504	G10-L6/\$58,027
Shelly Polakowski	C2-L3/\$33,130	C2-L4/\$34,757

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendations of the Director of Engineering/Public Works and the Construction Official be and hereby are accepted and approved and the following personnel are awarded salary level increases, effective May 1, 2000:

<u>Name</u>	<u>Current Level/ Salary</u>	<u>New Level/ Salary</u>
Randy Bannerman	G12-L2/\$39,245	G12-L3/\$43,606
Sean Donlon	G12-L1/\$34,885	G12-L2/\$39,245
Tom Belanger	G10-L5/\$55,504	G10-L6/\$58,027
Shelly Polakowski	C2-L3/\$33,130	C2-L4/\$34,757

Consideration Item 11:

Resolution to hire Shannon Day as Public Works Worker, Level 1, union position, in the Public Works Department at a starting salary of \$29,200 effective May 15, 2000

Mayor Tricarico introduced the matter.

Deputy Mayor Jensen offered a resolution to hire Shannon Day as Public Works Worker, Level 1, union position, in the Public Works Department at a starting salary of \$29,200 effective May 15, 2000. Seconded by Committeeman Mack.

Roll Call: Gelardi-yes; Mack-yes; Martin-yes; Jensen-yes; Tricarico-yes.

**WHEREAS**, there exists a vacancy in the Department of Public Works; and

**WHEREAS**, Township Engineer and Public Works Director Frank Scarantino has reviewed several candidates for the position; and

**WHEREAS**, Township Engineer and Public Works Director Scarantino has determined that Shannon Day is the most qualified candidate and has recommended his appointment as a Public Works Worker, Level 1, at a starting salary of \$29,200.00 per annum, effective May 15, 2000.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation

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of Township Engineer and Public Works Director Frank Scarantino be accepted and Shannon Day is appointed as a Public Works Worker, Level 1, at a starting salary of \$29,200 per annum, effective May 15, 2000.

Consideration Item 12:

Resolution to hire two Engineering interns at a salary of \$13/hour and one Engineering intern at a salary of \$12/hour for a 15 week period beginning May 8<sup>th</sup> and May 15<sup>th</sup>

Mayor Tricarico introduced the matter.

Committeewoman Martin offered a resolution to hire two Engineering interns at a salary of \$13/hour and one Engineering intern at a salary of \$12/hour for a 15 week period beginning May 8<sup>th</sup> and May 15<sup>th</sup>. Seconded by Second Deputy Mayor Gelardi.

Roll Call: Gelardi-yes; Mack-yes; Martin-yes; Jensen-yes; Tricarico-yes.

**WHEREAS**, included in the Engineering Department's proposed budget Township Engineer Frank Scarantino had anticipated the hiring of three (3) summer interns, specifically for the Tax Map digitization process and the expanded summer work load; and

**WHEREAS**, the intern program has proved to be very effective and is an extremely cost effective approach to the Tax Map digitization process, and the expanded summer work load; and

**WHEREAS**, the interns can also free up full time staff so that consultant inspectors are less needed and the department thereby generates more revenue; and

**WHEREAS**, Township Engineer Frank Scarantino has received many resumes of college students, interviewed several and at this time has selected three Civil Engineering students who fit the Department's needs and who will at the same time benefit from the experience; and

**WHEREAS**, Township Engineer Frank Scarantino recommends that the Township Committee take action to hire the following individuals for a fifteen (15) week period, forty (40) hours per week:

<u>Name</u>	<u>Hourly Rate</u>	<u>Start Date</u>
Elton Clark	\$12.00	May 8, 2000
Kevin Valik	\$13.00	May 15, 2000
Derek Cannon	\$13.00	May 15, 2000.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of Township Engineer Frank Scarantino be and hereby is accepted and approved and the three aforementioned individuals are hired based upon the terms herein prescribed.

Consideration Item 13:

Resolution regarding a request from Patrick Caulfield for the release of Board of Adjustment Review Escrow

Mayor Tricarico introduced the matter.

Committeewoman Martin offered a resolution to approve the request from Patrick Caulfield for the release of Board of Adjustment Review Escrow. Seconded by Committeeman Mack.

Roll Call: Gelardi-yes; Mack-yes; Martin-yes; Jensen-yes; Tricarico-yes.



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**WHEREAS**, a request has been received from Patrick Caulfield for the release of remaining escrow posted for Planning Board Review of File BA-98-7; and

**WHEREAS**, Township Engineer Frank Scarantino certifies that all work related to the Board of Adjustment application has been completed; and

**WHEREAS**, Township Engineer Frank Scarantino recommends the Township Committee take action to release the remaining \$129.84 escrow posted, plus accrued interest, and at that time close the account.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough that the recommendation of Township Engineer Frank Scarantino is hereby accepted and approved and \$129.84 escrow and any applicable accrued interest is released to Patrick Caulfield and the account be closed.

Consideration Item 14:

Resolution regarding a request from Larken Associates for the acceptance of Performance Bonds SO5303 (Lot 5, Block 200.02) and SO5304 (Lot 6, Block 200.02) for rights of way improvements in Stryker Lane

Mayor Tricarico introduced the matter.

Deputy Mayor Jensen offered a resolution to approve the request from Larken Associates for the acceptance of Performance Bonds SO5303 (Lot 5, Block 200.02) and SO5304 (Lot 6, Block 200.02) for rights of way improvements in Stryker Lane. Seconded by Committeeman Mack.

Roll Call: Gelardi-yes; Mack-yes; Martin-yes; Jensen-yes; Tricarico-yes.

**WHEREAS**, a request has been received from Larken Associates for the acceptance of Performance Bonds SO5303 and SO5304 required for improvements to Stryker Lane; and

**WHEREAS**, Township Engineer Frank Scarantino has certified that the bonds are correct and consistent with the resolution of approval; and

**WHEREAS**, Township Engineer Frank Scarantino recommends that the Township Committee take action on the following, subject to review and favorable recommendation from Attorney Emil Philibosian:

1. Accept Performance Bond No. SO5303 from First Indemnity of America Insurance Company in the amount of \$14,621.00 to guarantee satisfactory completion of public improvements in Stryker Lane fronting Lot 5 in Block 200.02
2. Accept Performance Bond No. S05304 from First Indemnity of America Insurance Company in the amount of \$13,680.00 to guarantee satisfactory completion of public improvements in Stryker Lane fronting Lot 6 in Block 200.02

**WHEREAS**, Township Attorney Emil Philibosian has reviewed Maintenance Bonds SO5303 and SO5304 and finds them acceptable.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of Township Engineer Frank Scarantino be and hereby is accepted and approved.

Consideration Item 15:

Resolution approving Change Order No. 1, for Contract 99-12, "Willow Road Baseball Complex Phase III"

Mayor Tricarico introduced the matter.

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Committeewoman Martin offered a resolution approving Change Order No. 1, for Contract 99-12, "Willow Road Baseball Complex Phase III". Seconded by Second Deputy Mayor Gelardi.

Roll Call: Gelardi-yes; Mack-yes; Martin-yes; Jensen-yes; Tricarico-yes.

**WHEREAS**, Township Engineer Frank Scarantino has requested Governing Body authorization for the attached Change Order for Contract No. 99-12, Willow Road Baseball Complex Phase III, for the reasons delineated in Township Engineer Frank Scarantino's memo of April 18, 2000, attached hereto and made a part hereof; and

**WHEREAS**, Change Order No.1 would result in an increase in the contract price of \$5,100.00; and

**WHEREAS**, the subject of the change order as delineated in that memo consists of the following:

**ADD ITEMS**

S-1	Supplemental grading/sodding without topsoiling	
	1,900 S.F. @ \$0.50/S.F.	\$950.00

**EXTRA QUANTITIES**

Automated Irrigation, extra pipe/trench and backfill L.S.	\$4,150.00
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; and

**WHEREAS**, such changes constitute a minor field site modification which may be authorized by the designated representative of the Governing Body pursuant to N.J.A.C. 5:34-4.3 of the Division of Local Government Services rules and regulations; and

**WHEREAS**, the change order is for a specification upgrade requested by the Township Engineer for structural performance issues not known at the time the contract was awarded and cannot be separately bid upon; and

**WHEREAS**, such changes may be deemed minor modifications to effect economics permitted via change order pursuant to N.J.A.C.5:34-4.7; and

**WHEREAS**, the Township Attorney has reviewed the modifications contained in the Township Engineer's memo of April 18, 2000, and finds that they do fall within those areas within the Local Government Services rules and regulations which permit change orders and that the Governing Body does have the authority to effect such change orders.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

1. It authorizes acceptance of Change Order No. 1 for Contract 99-12 attached hereto and all the terms and conditions contained therein.
2. It authorizes its appropriate municipal officials to execute aforementioned Change Order No. 1

**Consideration Item 16:**

Introduction of Ordinance 2000-16, a Bond Ordinance providing for the acquisition of property in the Township of Hillsborough, for open space purposes, appropriating \$13,000,000 therefore and authorizing the issuance of \$13,000,000 bonds or notes of the Township of Hillsborough to finance the cost thereof and setting the public hearing for May 24, 2000

Mayor Tricarico noted that this ordinance would be deleted from the agenda.

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**CONSENT:**

Mayor Tricarico asked if there were any questions on the Consent Agenda.

Committeewoman Martin offered a motion to approve the Consent Agenda. Seconded by Deputy Mayor Jensen.

Roll Call: Gelardi-yes; Mack-yes; Martin-yes; Jensen-yes; Tricarico-abstain.

Consent Item 1:

Resolution providing for the acceptance of street lighting from Heritage Estates III

**WHEREAS**, a request has been received from Heritage Estates, Phase III for the Acceptance of Street Lighting; and

**WHEREAS**, Township Engineer Frank Scarantino has confirmed that 16 of the 23 lots in the above referenced subdivision have in fact been issued certificates of occupancy; and

**WHEREAS**, in accordance with P.I.1991c.256 the street lights within Heritage Estates III should now be accepted into the public street light system as 50% of the C.O.'s have been issued; and

**WHEREAS**, all of the street lights in Heritage Estates, Phase III are included in this acceptance and include the following roadways:

- Van Zandt Drive
- Randolph Way

**WHEREAS**, Township Engineer Frank Scarantino has stated that the developer's account number for these lights is 52-891-007-68, and further recommends that the Township Committee take action to accept said street lights.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby accepts and approves the recommendation of Township Engineer Frank Scarantino, thereby accepting Heritage Estates, Phase III into the Township street light system.

Consent Item 2:

Approval of Bingo Application #BA790, Hillsborough-Manville Elks, for games to be played every Thursday (except major holidays) from May 4, 2000 – April 16, 2001

Consent Item 3:

Resolution authorizing the Tax Collector to release the specified amounts to listed lienholders as a result of the redemption of liens

**WHEREAS**, several real property tax payers have redeemed liens held against their property taxes and;

**WHEREAS**, the Tax Collector has received proof of such payments after correspondence with said property owners;

**NOW, THEREFORE BE IT RESOLVED**, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby authorizes the Tax Collector to release the amount specified to the lienholders listed below.

<u>BLOCK</u>	<u>LOT</u>	<u>CERT#</u>	<u>NAME</u>	<u>AMT</u>	<u>LIENHOLDER</u>
169	56	97-80	Trenton Real Estate	4,702.56	DeNagel, Eugene
169	56	98-40	Carolina Capital	5,944.45	DeNagel, Eugene

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Consideration Item 4:

Resolution authorizing the Tax Collector to refund tax overpayments to listed property owners (Total \$20,986 – 31 properties)

**WHEREAS**, several real property tax payers have overpaid their real property taxes and;

**WHEREAS**, the Tax Collector has received proof of such payments after correspondence with said property owners;

**NOW, THEREFORE BE IT RESOLVED**, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Tax Collector is hereby authorized to refund said amounts to the property owner.

<b>BLOCK</b>	<b>LOT</b>	<b>QUAL</b>	<b>NAME</b>	<b>AMT</b>	<b>QTR</b>	<b>YEAR</b>
58	72.149		Sills	346.65	1 <sup>st</sup>	1999
65	29		Barney	1,111.02	1 <sup>st</sup>	1999
153.05	22082		Diaoune	685.32	4 <sup>th</sup>	1998
153.08	17.253	Condo	Kostanek	289.64	2 <sup>nd</sup>	1998
153.13	805	Condo	Orlando	18.38	3 <sup>rd</sup>	1998
163.E	1805	Condo	Case	556.07	3 <sup>rd</sup>	1998
163.D	24.5	Condo	Piechowski	540.06	4 <sup>th</sup>	1998
163.F	J2B	Condo	Tracy	20.00	4 <sup>th</sup>	1998
163.F	8.1B	Condo	Trevino	681.71	4 <sup>th</sup>	1998
163.G	2309	Condo	Danberry	52.00	3 <sup>rd</sup>	1998
164	8.1		Draina	1,183.23	2 <sup>nd</sup> /3 <sup>rd</sup>	2000
163.21	1523	Condo	Herbein	792.12	3 <sup>rd</sup>	1998
174	18.07		Miller	3,004.10	4 <sup>th</sup>	1998
175	1.21	Condo	Ritorto	15.50	3 <sup>rd</sup>	1998
175.07	4		Boczon	1,109.37	2 <sup>nd</sup>	1998
175.10	14		Weisul	1,156.90	2 <sup>nd</sup>	1998
178	13.55		Heintz	59.98	2 <sup>nd</sup>	1998
178.A	179		Colotti	601.39	2 <sup>nd</sup>	1998
178	13.27		Samardge	49.99	3 <sup>rd</sup>	1998
178.A	326		Forbes	773.93	3 <sup>rd</sup>	1998
179	19		Hocker	968.96	2 <sup>nd</sup>	1998
183.05	25		McKenzie	1,037.51	4 <sup>th</sup>	1998
203	16.B		Shanley	933.00	3 <sup>rd</sup>	1998
203.H	8		Kuo	52.80	3 <sup>rd</sup>	1998
203.I	41		Hesse	1,453.83	3 <sup>rd</sup>	1998
204	42		Padilla	1,061.83	2 <sup>nd</sup>	1998
205.08	10		Cannon	79.41	2 <sup>nd</sup>	2000
205.10	16		Sprint	13.28	3 <sup>rd</sup>	1998
205.15	25		Tulli	997.60	3 <sup>rd</sup>	1999
208	13		Geary	1,340.42	2 <sup>nd</sup>	1998

**RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS:**

- Municipal Court, March 2000
- Police Report, January and February 2000
- Police Report, March 2000

**CLAIMS LIST: 2000-08**

Mayor Tricarico asked if there were any questions on Claims List 2000-08.

Deputy Mayor Jensen offered a motion to approve Claims List 2000-08. Seconded by Second Deputy Mayor Gelardi.

Roll Call: Gelardi-yes; Mack-yes; Martin-yes; Jensen-yes; Tricarico-yes.

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**BUSINESS FROM THE FLOOR FOR NEW MATTERS:**

There was no business from the floor for new matters.

**ADJOURNMENT:**

A motion to adjourn the meeting at 8:40 PM was offered by Deputy Mayor Jensen. Seconded by Second Deputy Mayor Gelardi.

Roll Call: Mack-yes; Martin-yes; Gelardi-yes; Jensen-yes; Tricarico-yes.

Attested to:

Gail W. McKane, RMC  
Township Clerk