

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the above date.

Upon call of the roll, the following Committee members were recorded present: Committeewoman Gloria McCauley, Committeeman Carl Suraci, Committeeman Anthony Ferrera, Deputy Mayor Bob Wagner and Mayor Frank DelCore. Also in attendance were Township Attorney Albert Cruz, Township Administrator/Clerk Kevin P. Davis and Administrative Assistant Lisa Strothers.

Following the Salute to the Flag, Mayor DelCore advised that notice of this Regular Session was made in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, Public Law 1975, by posting on the bulletin board at the Municipal Building and by mailing to the Township's official newspapers, a notice that this regular session would take place at the Hillsborough Municipal Building at 7:30 p.m. on January 13, 2009.

APPOINTMENTS

- *Mayoral Appointment of Neil Julian as Chairman of the Environmental Commission*
- *Appointment of Jim McDonnell to Seat 2, on the Credit Card Advisory Committee*

Upon motion by Committeewoman McCauley, seconded by Committeeman Suraci, the appointment of Jim McDonnell to Seat #2 of the Credit Card Advisory Committee was unanimously approved upon the call of the roll.

- *Appointment of Linda Andersen to Seat 9, on the Cultural and Arts Commission.*

Upon motion by Committeewoman McCauley, seconded by Committeeman Suraci, the appointment of Linda Andersen to Seat #9, on the Cultural and Arts Commission was unanimously approved upon the call of the roll.

- *Appointment of Shane Doyle to Seat 4, on the Open Space Advisory Committee.*

Upon motion by Committeewoman McCauley, seconded by Committeeman Suraci, the appointment of Shane Doyle to Seat #4, on the Open Space Advisory Committee was unanimously approved upon the call of the roll.

Approval of minutes

Approval of the November 25, 2008 Regular Session Minutes

Upon motion by Deputy Mayor Wagner, seconded by Committeeman Suraci, the minutes of the November 25, 2008 Regular Session were unanimously approved upon the call of the roll.

Approval of the December 9, 2008 Regular Session Minutes

Upon motion by Deputy Mayor DelCore, seconded by Committeeman Suraci, the minutes of the December 9, 2008 Regular Session were unanimously approved upon the call of the roll.

Approval of the December 9, 2008 Executive Session Minutes

Upon motion by Committeeman Ferrera, seconded by Deputy Mayor Wagner, the minutes of the December 9, 2008 Executive Session Minutes were unanimously approved upon the call of the roll.

REPORTS AND NEW BUSINESS FROM COMMITTEE LIAISONS, RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman Ferrera

Committeeman Ferrera thanked the Hillsborough Police for their hard work. He stated that two individuals have been arrested for both car burglaries and golf course vandalism. Committeeman Ferrera stated that the appropriate individuals have been apprehended.

Committeeman Ferrera stated that Mr. David Wilson, a five year veteran on the Hillsborough Police Force, is bravely fighting leukemia right now. The local PBA 205 and the Hillsborough Rescue Squad is holding a blood drive on January 20th at the Hillsborough Municipal Building from 2-730p.m.

Committeewoman McCauley

Committeewoman McCauley had no comment at this time.

Committeeman Suraci

Committeeman Suraci congratulated the newly elected officials for the Boards and Commissions. He stated that there is still an opening on Youth Services Commission. He said that if anyone is interested to please contact the Administrators office.

Committeeman Suraci stated that the Youth Services will be conducting a coffee house on January 31st at Auten Road Intermediate School from 7-10pm for the High School students in Support of Project Graduation. He stated that there will also be a Fashion show as well as a Basket Auction on March 21st. There will be more information posted on the Township website as the date nears.

Committeeman Suraci noted that hopefully next meeting there will be a presentation by Patrick McDermot from Affinity Credit Union regarding the credit card program. The presentation will be on the Hillsborough Reward Visa Card. The presentation will state how youth and seniors will be able to obtain the credit card as well as other non profit organizations in Hillsborough.

Deputy Mayor Wagner

Deputy Mayor Wagner stated that on Saturday, January 24th, the VFW Post 2290 in Manville will hold a ceremony as part of the Vietnam Service. It will take place at 10:00 am. Deputy Mayor Wagner encourages all to attend. The VFW is located at 600 Washington Avenue in Manville.

Mayor DelCore-

Mayor DelCore stated that later in the agenda the Committee will be moving forward on the business related aspects of the economic action plan

Mayor DelCore stated that the Township recognizes there are residents facing significant economic issues and the Committee will work to make information about resources available to individuals and families in need, as part of the response to the impact the economy is having on some residents.

Mayor DelCore also noted the Township's website, Hillsborough-nj.org, will include a section devoted to providing resource information for families in need. He stated that some people and their families are facing a tough situation and that Hillsborough Township is looking to do all they can to help lift some of that burden.

Mayor DelCore stated that last week, the Township unveiled its first audio pod cast, making information available in a number of new, technologically creative venues, including I tunes and youtube. The Township is hopeful of expanding the pod cast concept to Hillsborough's Hometown Channel, TV-25 in the near future.

NEW BUSINESS

None at this time

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Mr Guizner. 510 Blackpointe Road

Mr. Guizner stated that he made a phone call earlier that morning to Somerset County regarding the recent detour. States that the response he received was that they will pass this information onto the appropriate people. However, he states that this road is dangerous and people are not driving the speed limit during the time of driving this road and this road is not a road that is able to take on the abundance of traffic that it no has.

Mayor DelCore states that they will have to look into rerouting the traffic, as it is news to himself and the Committee.

Captain Merkler stated that he will expedite the process first thing the next morning and try to get this resolved as soon as possible.

INTRODUCTION OF NEW ORDINANCES

ORDINANCE No. 2009-01 AN ORDINANCE AMENDING ORDINANCE 2005-06, TITLED "AN ORDINANCE CREATING THE GRANTS AND SHARED SERVICES ADVISORY COMMISSION", TO CHANGE THE COMPOSITION OF THE MEMBERSHIP.

Mayor DelCore said that as stated at the re-organization meeting last week, Hillsborough's municipal government must implement an economic action plan, an effort on the Townships part to help to meet the current economic challenges, particularly for local businesses and families in need, and to do so expeditiously.

Mayor DelCore stated that the ordinance changes the membership composition of the Grants and Shared Services Advisory Commission to various Department Heads of the Township government.

Mayor DelCore stated that the Police Chief, the CFO, the Directors of Public Works, Parks and Recreation, and Planning, the Engineering Department, and the Business Advocate will constitute membership of the committee, rather than citizen appointees.

Mayor DelCore said that he thinks, with the coming increased competition for grants that could evolve from the federal stimulus package, and the need to find more direct shared services opportunities to save tax dollars, the new composition of the committee will well serve the needs of our community.

Committeeman Suraci moved that the aforesaid Ordinance be passed on first reading and that the Ordinance be further considered at a public hearing held on February 10, 2009 at 7:30 p.m. Said motion was seconded by Committeewoman McCauley and unanimously approved upon call of the roll.

Ordinance 2009 – 02 AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, NEW JERSEY, CHAPTER 143-30, SCHEDULE I, NO PARKING AND CHAPTER 143-34.1 SCHEDULE VA PERMIT PARKING

Mayor DelCore stated that these are changes parking on parts of Willow Road, Marshal Road, Beekman Lane, Kilmer Drive, and Rine Road that have been recommended by the Police Department.

Committeewoman McCauley moved that the aforesaid Ordinance be passed on first reading and that the Ordinance be further considered at a public hearing held on February 10, 2009 at 7:30 p.m. Said motion was seconded by Deputy Mayor Wagner and unanimously approved upon call of the roll.

Ordinance 2009 – 03 AN ORDINANCE AMENDING ORDINANCE 2005-06, TITLED "BUSINESS ADVOCATE", TO ADJUST THE JOB DESCRIPTION TO MEET THE REQUIREMENTS OF THE HILLSBOROUGH 2009 ECONOMIC ACTION PLAN AND TO PROVIDE FLEXIBILITY FOR THE TOWNSHIP COMMITTEE TO MAKE THE POSITION AVAILABLE ON A FULL TIME BASIS.

Mayor DelCore stated that this ordinance adjusts the job description of the Business Advocate to meet the requirements the Township needs in this critical time.

Committeeman Ferrera moved that the aforesaid Ordinance be passed on first reading and that the Ordinance be further considered at a public hearing held on February 10, 2009 at 7:30 p.m. Said motion was seconded by Committeewoman McCauley and unanimously approved upon call of the roll.

Mayor DelCore stated that this ordinance adjusts the job description of the Business Advocate to meet the requirements the Township needs in this critical time.

Committeeman Ferrera thanks Gene Strupinsky for doing a tremendous job. He has put Hillsborough first and helped all of the businesses within the Township. Committeeman Ferrera thanks the hard work and dedication.

McCauley states that it has been a long time coming for Gene Strupinsky to become full time. Stated that she has seen letters stating that he has helped salvage and save some businesses within the Township.

Committeewoman McCauley states that Mr. Strupinsky is retired from Allied Chemical which is now known as Honeywell. He has been a Chemical Engineer for over 26 years. Mr. Strupinsky holds a bachelor and masters degree in chemical engineering. He is a Hillsborough resident, served nine years on the Library Advisory Board, including terms as President and Treasurer, and was very instrumental in the fundraising for the new furniture within the library.

Committeeman McCauley concluded that the EBDC is proud of the work that Gene has accomplished.

Deputy Mayor Wagner thanks Mr. Strupinsky for his tireless efforts and persistence that he puts forth for the Township.

CONSIDERATIONS

Mayor Ferrera offered the following resolutions:

1.RESOLUTION ESTABLISHING THE HILLSBOROUGH ECONOMIC ACTION PLAN REGULATORY OVERSIGHT WORKING GROUP AND APPOINTING MAYOR DELCORE AND COMMITTEEWOMAN MCCAULEY AS LIAISONS TO THE WORKING GROUP.

WHEREAS, the Township Committee of the Township of Hillsborough desires to implement an Economic Action Plan in response to the current national, state and local challenges to the economy; and

WHEREAS, one component of the Economic Action Plan is the establishment of a Township Regulatory Oversight Working Group consisting of the Director of the Building Department, serving as Chairman, the Assistant Engineer, Director of the Planning Department, Construction Official, and the Business Advocate; and

WHEREAS, the Regulatory Oversight Working Group shall have the duty and responsibility of identifying Township regulations and/or permit fees that should be considered for amendment or adjustment to assist local businesses and to make initial recommendations to the Township Committee within thirty (30) days of the adoption of this Resoluton; and

WHEREAS, because the Township Regulatory Oversight Working Group is not empowered to spend public funds or affect persons' rights, and is purely advisory composed of Township employees, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., does not apply to its activities.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The Regulatory Oversight Working Group is established with the following membership:

Chairman – Ronald Skobo, Director of Building

Department

Thomas Belanger, Assistant Engineer

Robert Ringelheim, Director of Planning Department

John Fiedler, Construction Official

Gene Strupinsky, Business Advocate.

2. The Working Group's responsibility is to consider changes to various regulations and/or permit fees of the Township to assist local business and issue its initial recommendations to the Township Committee within thirty (30) days of the adoption of this Resolution, and to continue to review Township regulations and make recommendations throughout 2009.

3. The term of all of the Working Group's members will end on December 31, 2009, or at the time the Working Group member no longer holds the title named herein.

4. Mayor Frank DelCore and Committeewoman Gloria McCauley will serve as Township Committee liaisons to the Working Group.

This Resolution shall take effect immediately.

Mayor DelCore stated that another key component of the economic action plan is to take immediate action to move the bureaucracy out of the way of business, as best we can.

Although Mayor DelCore noted that this is not an easy task, he stated that it is a task the Township needs to see undertaken immediately, given the current economic climate.

Mayor DelCore stated that this resolution creates a working group of the relevant Department Heads, with Ron Skobo, Director of the Building Department, chairing the group. He also added that the Planning Director, Assistant Engineer, Construction Official and Business Advocate will be members of the group.

Mayor DelCore said that in order to stress the importance of this effort, he intends to take the unusual step of serving as liaison to the Working Group, along with the Township Committee's EBDC liaison, Committeewoman McCauley.

Mayor DelCore added that the working group will have the responsibility to consider changes to various regulations and/or permit fees of the Township that impact on local business. The group will make recommendations to the Township Committee and/or the Planning Board, depending upon jurisdiction.

Mayor DelCore also added that this group will be able to meet on a regular basis.

Committeewoman McCauley states that there is a serious need for this type of regulation and the Township does need to move to get this done for the Businesses of the Township, especially during the economic times.

Upon motion by Committeewoman McCauley, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

2. RESOLUTION IMPLEMENTING A COMPONENT OF THE HILLSBOROUGH ECONOMIC ACTION PLAN BY AUTHORIZING GENE STRUPINSKY, THE BUSINESS ADVOCATE, TO BE AVAILABLE ON A FULL TIME BASIS, FORTY HOURS PER WEEK, AT AN ANNUAL SALARY OF \$50,000, EFFECTIVE 1/14/09, FOR A PERIOD ENDING 12/31/09

WHEREAS, Hillsborough's Township Committee is implementing an Economic Action Plan to help local businesses, in response to the present economic challenges that are impacting the nation, state, and community, and

WHEREAS, having the Business Advocate available to assist Township businesses on a full time basis is a significant component of the Economic Action Plan and is recommended by the Hillsborough Business and Economic Development Committee, and

WHEREAS, Hillsborough's Business Advocate, Gene Strupinsky, has been a key contributor to the municipal government's more business friendly attitude since joining the Township staff in a part time capacity in 2005, and

WHEREAS, Mr. Strupinsky outstanding and energetic performance in the role of Business Advocate has resulted in over 150 new business starts or re-locations in Hillsborough over the last two years, the creation, growth and success of the Economic and Business Development networking social event, and a true connection between the business community and the Township in Hillsborough, and

WHEREAS, a full time Business Advocate can further assist local businesses by cutting local red tape, serving on both the Grants and Shared Services Committee and the Regulatory Oversight Working Group, and researching and identifying the potential benefits of the various new state and federal stimulus programs, loans, grants, and incentives for Hillsborough businesses, while continuing to work to attract new businesses and keep existing businesses in Hillsborough, and

WHEREAS, the Township Committee desires to review the effectiveness of the program by establishing a term for the full time Business Advocate ending December 31, 2009,

NOW THEREFORE BE IT RESOLVED By the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a component of the 2009 Economic Action Plan be implemented by authorizing Business Advocate Gene Strupinsky to work a full time schedule, 40 hours per week, at an annual salary of \$50,000, effective January 14, 2009, with a term ending December 31, 2009.

Mayor DelCore stated that the unprecedented nature of the falling economy is seeing unprecedented action by the federal and state government and, similarly, calls for unprecedented action by our local government. This is the reason for making the Business Advocate, Gene Strupinsky, available on a full time basis to assist our businesses.

Mayor DelCore stated that the Business Advocate program in Hillsborough has been a success since being implemented in 2005.

Mayor DelCore has faith in Mr. Strupinsky and stated that he has been an instrumental part in helping numerous Hillsborough businesses within the community.

Mayor DelCore went on to state that Mr. Strupinsky was limited by his part time status and so it was recommended by the Township's Economic and Business Development Committee to make this position full time.

Mayor DelCore said that Mr. Strupinsky will also be serving on both the Grants Committee and the Regulatory Oversight Working Group.

Most importantly, Mayor DelCore said, Mr. Strupinsky will be looked at to lead the charge in identifying, seeking, and bringing home the benefits of the various new state and federal stimulus programs, loans, grants, and incentives for Hillsborough businesses.

Mayor DelCore said that some of Mr. Strupinsky's responsibilities will be putting local business people together with those government services that can help them with these programs; like the state's Economic Development Authority, Department of Labor and Workforce Development, and the U.S. Department of Commerce.

Committeeman Suraci states that he supports the idea to make Mr. Strupinsky full time. States that he is confident this will be a cost effective move for the Township of Hillsborough. Having Mr. Strupinsky full time will help the businesses within the Township immensely.

Mr. Sean Lapani of the EBDC states that he as well as the EBDC believes the move to make Mr. Strupinsky full time is the best choice, as he has worked tirelessly over the years to help the businesses within the Township. He states that his reputation in the community, township and the county is beyond reproach. States that Mr. Strupinsky's attendance at meetings was never compromised by his position status as his thoughts and focuses were always on the needs of the businesses.

Mr. Lapani concludes by congratulating to Mr. Strupinsky and a thank you to the Committee.

Mr. Mike Sedarius, owner of the Hillsborough IHop, states that he has been at his current location for twenty years and since Mr. Strupinsky has been hired as a Business Advocate for the Township he feels a connection with the Township more so than he has before.

Mr. John (last name not audible), Real Estate Agent with Coldwell Banker, congratulates Mr. Strupinsky and states that he is a great spokesperson as well as a leader for Hillsborough Township. He states that he is always pro-active in helping the Township get ahead.

Mr. Andy (last name not audible) Commercial Realtor in Hillsborough with Century 21, commends the decision for making Mr. Strupinsky full time. He states that he has been instrumental in business within the Township. He also states that his energy and patience is very encouraging to the Community.

Mr. Keith Fuse, Resource Teacher in the School Districts Gifted and Talented Program, states that Mr. Strupinsky has helped place High School Seniors into the Township as interns, one being Mr. Andrew Gabriel who has interned for Mr. Kevin Davis. Also states that he supports Mr. Strupinsky's status of full time.

Mr. Andrews, Manager of a New Financial Institution located on Amwell Road, states that Mr. Strupinsky was instrumental in the opening of this new business. He concludes that he supports his efforts.

Upon motion by Committeeman Ferrera, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

3. Resolution authorizing Maser Consulting, P.A. to provide services as mandated by the state's stormwater management program for annual stormwater outfall inspections in an amount not to exceed \$16,000

WHEREAS, the New Jersey Department of Environmental Protection requires Hillsborough Township, on a yearly basis, to inspect the Township's Stormwater Outfalls; and

WHEREAS, pursuant to the contract for services awarded by the Township to Maser Consulting, P.A. through the Fair and Open procurement process (N.J.S.A. 19:44A-20.4-5 et. seq.), Maser Consulting, P.A. was appointed the Township Consulting Engineer on January 6, 2009; and

WHEREAS, Maser Consulting, P.A. prepared a proposal to provide stormwater outfall inspections on behalf of the Township, at a cost not to exceed \$16,000.00; and

WHEREAS, the need for stormwater outfall inspections is now necessary and Maser Consulting, P.A., the Township Consulting Engineer, will conduct these inspections; and

WHEREAS, funds are available and the Chief Finance Officer has so certified; said certification is attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that Maser Consulting, P.A. is authorized to provide stormwater outfall inspections on behalf of the Township outlined in the firm's proposal letter, dated November 25, 2008, in an amount not to exceed \$16,000.00.

Mayor DelCore stated that along with our best efforts to meet the economic challenges impacting everywhere today, the Township must also continue to perform the regular duties and responsibilities that have been put in our charge by the state. The state's stormwater management program requires the annual inspection and reporting on all 500 stormwater outfalls located in Hillsborough Township.

Mayor DelCore stated that Maser Consulting is authorized, by this resolution, to conduct the required inspections and produce the report for submission to the state; at a cost of \$32 per outfall. The stormwater management program has been developed by the state to protect drinking water.

Mayor DelCore went on to state that if it is determined that there is a potential illicit connection delivering pollutants into the stormwater systems, the Township would have to provide for a program to identify the potential polluter. Once identified, the polluter is turned over to the NJDEP for disposition. It is the local government's responsibility to follow through on this process.

Upon motion by Deputy Mayor Wagner, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

4. RESOLUTION AUTHORIZING PREMIERE MEDIA, LLC TO VIDEOTAPE THE HILLSBOROUGH TOWNSHIP COMMITTEE MEETINGS FOR 2009, AT A COST OF \$250 PER MEETING, PURSUANT TO PROPOSAL SUBMITTED ON DECEMBER 26, 2008.

WHEREAS Premiere Media, LLC has videotaped Township Committee meetings since 2002; and

WHEREAS, Premiere Media, LLC has served as advisor and media technician to ensure that videotapes of the Township Committee meetings are of a professional quality; and

WHEREAS, the Township Committee wishes to continue utilizing Premiere Media, LLC to tape the Township Committee meetings at a cost of \$250 per meeting, plus an additional \$50 anytime a meeting extends beyond 11:00 p.m.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that Premiere Media, LLC videotape the 2009 Township Committee meetings at a cost of \$250 per meeting.

Mayor DelCore stated that Caz Bielen has been our long time videographer and has done a great job for the Township. It has also been noted that the Township will be paying the same price as last year.

Upon motion by Deputy Mayor Wagner, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

5. Resolution authorizing the MAYOR AND ADMINISTRATOR/CLERK TO execute the 2009 Municipal Recycling Agreements BETWEEN THE COUNTY OF SOMERSET AND HILLSBOROUGH TOWNSHIP AT A RATE OF \$23.85 PER HOUSEHOLD

WHEREAS, the Township of Hillsborough, by Ordinance, has enacted a recycling plan for all recyclable materials; and

WHEREAS, the Township is desirous of retaining the services of Somerset County for certain recycling services; and

WHEREAS, the award of this contract to Somerset County, pursuant to N.J.S.A. 13:1E-99.14, is an exception to the bidding requirements in the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-36(b); and

WHEREAS, Somerset County has been providing these services during the past few years; and

WHEREAS, the Health Officer - Recycling Coordinator has recommended approval of the Agreement; and

WHEREAS, the Township Attorney has reviewed the Agreement and has approved it as to form; and

WHEREAS, funds will be appropriated in the 2009 Municipal Budget for said purpose.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Mayor and Township Clerk be and hereby are authorized to execute the 2009 Recycling Agreement between the County of Somerset and the Township of Hillsborough at a rate of \$23.85 per household.

Mayor DelCore stated that Somerset County's rate for recycling pickup at \$23.85 per household is unchanged again this year. The County has done a very good job of holding this cost in place for the past 15 years.

Upon motion by Deputy Mayor Wagner, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

6. RESOLUTION APPROVING 2008 APPROPRIATION RESERVE TRANSFERS

WHEREAS, N.J.S.A. 40A:4-58 allows for appropriation transfers during the first 3 months of a budget fiscal year where there is a need for these transfers; and

WHEREAS, there is a need to do appropriation transfers between appropriations in the 2008 Reserve Municipal Budget;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough that the Chief Finance Officer be authorized to make transfers between the following appropriations in the 2008 Reserve Budget:

FROM:	Gasoline	OE	833	5,000.00
	Diesel Fuel	OE	834	5,000.00
				10,000.00
TO:	Heating	OE	829	10,000.00
				10,000.00

Mayor DelCore stated that the heating costs in 2008 were more than anticipated when the budget was adopted which required a budget transfer for last year's budget.

Upon motion by Deputy Mayor Wagner, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

CONSENTS

Mayor DelCore offered the following consent agenda:

1. **Resolution approving the request from JOHN V. RAWSON, JR. for the release of engineering inspection fees for triangle center in the amount of \$6,252.36 AND RICHARD GROSSO for the release of engineering inspection fees for triangle center in the amount of \$6,274.28 RESPECTIVELY**

WHEREAS, a request has been received from John V. Rawson, Jr. for the release of engineering inspection fees for Triangle Center, in the amount of \$6,252.36; and

WHEREAS, a request has been received from Richard Grosso for the release of engineering inspection fees for Triangle Center, in the amount of \$6,274.28; and

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to release \$6,252.36 in engineering inspection fees to John v. Rawson, Jr. and \$6,274.28 in engineering inspection to Richard Grosso.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

2. **Resolution approving the request from Belvior Barn for the release of development review escrow, extension request escrow only, in the amount of \$500.00**

WHEREAS, a request has been received from Belvior Barn for the release of Development Review Escrow, Extension Request Escrow only; and

WHEREAS, the Hillsborough Township Planner certifies that the request for an extension has been withdrawn; and

WHEREAS, the Hillsborough Township Planner recommends that the Township Committee take action to release the \$500.00 Development Review Escrow, Extension Request Escrow only because the request for extension has been withdrawn.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planner be and hereby is accepted and approved.

3. Resolution ratifying and confirming the actions of the Administrator/clerk approving the Applications For a bingo license and a raffle license by St. Mary's Byzantine Catholic Church

Whereas, an application for a bingo license and a raffle license has been filed by St. Mary's Byzantine Catholic Church for bingos and raffles being held on:

Whereas, the submitted application forms are complete in all respects.

Now, Therefore, Be It Resolved by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby ratify and confirms the actions of the Administrator/Clerk approving Bingo and Raffle applications #1116 and #1119 to St. Mary's Byzantine Catholic Church for Bingo and Raffles being held on the above dates.

4. Resolution APPROVING AN APPLICATION FOR A RAFFLE LICENSE BY NEW JERSEY PEDIATRIC COUNCIL ON RESEARCH AND EDUCATION, INC.

Whereas, an application for a raffle license had been filed by the New Jersey Pediatric Council on Research and Education, Inc. for raffles being held on May 4, 2009; and

Whereas, the submitted application form was complete in all respects.

Now, Therefore, Be It Resolved by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby approves the raffle application #1115 to New Jersey Pediatric Council on Research and Education, Inc. for raffle being held on May 4, 2009.

5. RESOLUTION APPROVING AN APPLICATION FOR A RAFFLE LICENSE BY HILLSBOROUGH HIGH SCHOOL BANDWAGON ASSOCIATION

Whereas, an application for a raffle license had been filed by the Hillsborough High School Bandwagon Association for raffles being held on January 31, 2009, April 24, 2009 and April 25, 2009; and

Whereas, the submitted application form was complete in all respects.

Now, Therefore, Be It Resolved by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby approves the raffle

application #1120 to Hillsborough High School Bandwagon Association for raffles being held on January 31, 2009, April 24, 2009 and April 25, 2009.

7. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS, IN AN AMOUNT OF \$7,626.04, FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, in accordance with the following summary of accrued Engineering charges related to various indicated projects, a total of \$7,626.04 should be transferred from the Subdivision and Site Plan Engineering Trust Accounts into the Treasurer's Account as indicated; and

WHEREAS, each of the project line items has been verified against the Treasurer's Office account records through January 5, 2009, to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that a total of \$7,626.04 is to be transferred from the Engineering Escrow Accounts into the Treasurers Account.

Client	Number	Transfer Amount
Colonial Square at Belle Mead	323	- 41.48
Country Classics 3C	331	-112.96
East Hill Partnership	349	- 162.96
High Branch Land, Inc.	373	-74.44
Hillsborough Chase II	488	-589.48
Hillsborough Promenade/Krame	380	-1,004.42
Pleabeazin	477	-2,109.92
Pat Richard (DeMaio)	526	-38.52
Pat Richards LLC	412	-77.04
Pleasant View Estates III	490	-716.52
Quick Chek	509	0.00
Roycebrook Meadows	489	-918.40
Stellar Academy	532	-80.00
Wiseman (Hills. Realty)	495	-541.88
Walgreen's Pharmacy	522	-66.58
Westmeade Development	450	-884.04
Willows Landing	452	-207.40
Grand Total		-7,626.04

8. Resolution accepting 2008 historic preservation grant for the Vanderveer-Harris house from Somerset County, in the amount of \$50,000.00, and authorizing the Mayor and the Township Administrator/Clerk to execute said grant agreement

WHEREAS, the Township Committee desires to further historic preservation through a grant from the Somerset County Historic Preservation Grant Program for the Vanderveer-Harris House; and

WHEREAS, the Somerset County Historic Preservation Grant Program has awarded the Township of Hillsborough the aforementioned grant in the amount of \$50,000.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Somerset County Historic Preservation Grant of \$50,000.00 is hereby accepted and the Mayor and the Township Administrator/Clerk are hereby authorized to execute said grant agreement and any other documents necessary in connection therewith.

9. Resolution ratifying and confirming the actions of the Administrator/Clerk approving the Applications For a bingo license and a raffle license by St. Mary's Byzantine Catholic Church PTA

WHEREAS an application for a bingo license and a raffle license has been filed by St. Mary's Byzantine Catholic Church for bingos and raffles being held on:

January 3 rd , 7 th , 10 th , 14 th , 17 th , 21 st , 24 th , 28 th , 31 st	July 1 st , 8 th , 11 th , 15 th , 18 th , 22 nd , 25 th , 29 th
February 4 th , 7 th , 11 th , 14 th , 18 th , 21 st , 28 th	August 1 st , 2 nd , 8 th , 9 th , 15 th , 16 th , 22 nd , 23 rd , 29 th , 30 th
March 4 th , 7 th , 11 th , 14 th , 18 th , 21 st , 28 th	September 2 nd , 5 th , 9 th , 16 th , 19 th , 23 rd , 26 th , 30 th
April 1 st , 4 th , 15 th , 18 th , 22 nd , 25 th , 29 th	October 3 rd , 7 th , 10 th , 14 th , 17 th , 18 th , 24 th , 25 th
May 2 nd , 6 th , 9 th , 13 th , 16 th , 20 th , 23 rd , 27 th , 30 th	November 4 th , 7 th , 11 th , 14 th , 18 th , 21 st , 25 th , 28 th
June 3 rd , 6 th , 10 th , 13 th , 17 th , 20 th , 24 th , 27 th	December 2 nd , 5 th , 9 th , 12 th , 16 th , 23 rd , 26 th , 30 th

WHEREAS, the application forms all respects.

submitted are complete in

Now, Therefore, Be It Resolved by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby ratify and confirms the

actions of the Administrator/Clerk approving Bingo and Raffle applications #1117 and #1118 to St. Mary's Byzantine Catholic Church for Bingo and Raffles being held on the above dates.

10. RESOLUTION SUPPORTING PARTICIPATION IN THE 2009 COPS IN SHOPS GRANT PROGRAM

WHEREAS, the Division of Alcoholic Beverage Control (ABC) is responsible for administering the Office of Juvenile Justice Delinquency Prevention (OJJDP) State Block Grant Program Enforcing the Underage Drinking laws; and

WHEREAS, the Township of Hillsborough wishes to apply to ABC for funds in connection with a project entitled Cops in Shops; and

WHEREAS, the Township Committee of the Township of Hillsborough has reviewed said application and finds approval thereof to be in the best interests of the municipality/county; and

WHEREAS, said project is a joint project between the State of New Jersey (ABC) and the Township of Hillsborough for the purposes therein described:

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey:

that as a matter of public policy the Township of Hillsborough wishes to participate with the State of New Jersey (ABC) to the greatest extent possible;

that the Division of Alcoholic Beverage Control (ABC) be requested to accept said application on behalf of the municipality/county; and

that the appropriate fiscal officer will accept the funds in connection with said project from the ABC and make disbursements in accordance with said application.

11. Resolution accepting the resignation of dispatcher Tracy Sauro, effective January 9, 2009, and authorizing the Chief of Police to begin the hiring process for a replacement dispatcher

WHEREAS, Tracy Sauro submitted her resignation to the position of Dispatcher in the Police Department, effective January 9, 2009.

WHEREAS, Police Chief Paul Kaminsky requested authorization to begin the hiring process for the replacement of Dispatcher Sauro.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey hereby accepts the resignation of Tracy Sauro, effective January 9, 2009, and authorizes Police Chief Kaminsky to begin the hiring process for the replacement of Dispatcher Sauro.

12. RESOLUTION AUTHORIZING THE MAYOR AND ADMINISTRATOR/CLERK TO EXECUTE A RESIGNATION AGREEMENT WITH JAMES GALLE, PUBLIC WORKS WORKER 4, DEPARTMENT OF PUBLIC WORKS, EFFECTIVE DECEMBER 2, 2008

WHEREAS, James Galle is employed by the Township of Hillsborough as a Department of Public Works Worker; and,

WHEREAS, James Galle has submitted his resignation to the position of Public Works Worker 4, Department of Public Works, effective December 2, 2008.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey hereby authorizes the Mayor and Administrator/Clerk to execute a resignation agreement with James Galle, effective December 2, 2008.

13. RESOLUTION AUTHORIZING THE MAYOR AND ADMINISTRATOR/CLERK TO EXECUTE A Retirement AGREEMENT FOR Irene Ricci, Secretary of Parks and Recreation, effective June 1, 2009

WHEREAS, Irene Ricci is employed by the Township of Hillsborough as Secretary of Parks and Recreation; and,

WHEREAS, Irene Ricci has submitted her retirement to the position of Secretary of Parks and Recreation, effective June 1, 2009.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey hereby authorizes the Mayor and Administrator/Clerk to execute a retirement agreement with Irene Ricci, effective June 1, 2009.

Upon motion by Committeewoman McCauley, seconded by Committeeman Ferrera, the consent agenda was unanimously approved upon call of the roll.

CLAIMS LIST

Mayor DelCore presented Claims List 2009-01.

Upon motion by Deputy Mayor Wagner, seconded by Committeewoman McCauley, Claims List 2009-01 was unanimously approved upon call of the roll.

EXECUTIVE SESSION

EXECUTIVE SESSION RESOLUTION

Upon motion by Committeeman Ferrera, seconded by Committeeman Suraci, the following resolution was unanimously adopted upon call of the roll.

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

Litigation: Hillsborough Properties vs. The Township of Hillsborough

Property Acquisition: Block 201, Lot 8; Block 202, Lot 7 and Block 202, Lot 11 (Van Nuys Farm)

Negotiations: Dispatchers Local 701

Executive Session commenced at 8:22 p.m.

Committeeman Ferrera motioned to come out of executive session at 9:04 p.m.; said motion was seconded by Committeewoman McCauley and unanimously adopted by voice vote.

ADJOURNMENT

Upon motion by Committeewoman McCauley, seconded by Deputy Mayor Wagner, the meeting duly adjourned at 9:05 p.m., said motion carried unanimously upon voice vote.

Attested:

Kevin P. Davis, RMC

Township Clerk

