CITY OF NEW BRUNSWICK

NOTICE TO BIDDERS
FAIR AND OPEN PROCUREMENT PROCESS

The City of New Brunswick is soliciting proposals to perform or furnish the following professional services which are more fully described in the proposal packets available in the Office of the City Engineer, 25 Kirkpatrick Street, and which are available from said office weekdays between the hours of 8:30 am to 4:30 pm, telephone number 732-745-5056 or by email: engineering@cityofnewbrunswick.org. Proposals must be submitted in the form provided in the proposal packet for:

Municipal Stormwater Utility Master Plan
File No. 1030-26RFP

These proposals are being solicited through a fair and open process in accordance with *N.J.S.A. 19:44A-20.4, et seq.* Sealed responses to these requests are required to be delivered to the City Clerk's Office, Room 201 City Hall, **on or before 10:00 am, Tuesday, June 2, 2026.** The envelope containing a proposal shall be plainly marked on the outside of the sealed envelope to show the services for which the proposal is submitted, (i.e **Municipal Stormwater Utility Master Plan, File No. 1030-26RFP**).

At the designated time and place for the receipt of proposals, the City Clerk will open and read **virtually** the name and proposed fee for all the responses received.

Please join our Zoom Meeting from your computer, tablet or smartphone.
https://us04web.zoom.us/j/75783380515?pwd=9uokwt8aMt5QXL4aQ3WErMktWZ0OQH.1

Meeting ID: 757 8338 0515
Passcode: 1Yp7nc

Please note that there will be no in-person opening of the bids and all bids must be submitted by 10:00 a.m. on the designated day of the bid opening to the City Clerk's Office, 78 Bayard Street, New Brunswick, NJ 08901.

All contracts pursuant to the fair and open process will be awarded by a majority vote of the City Council at a public meeting. Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et. seq and N.J.A.C. 17:27.

Persons awarded a contract under these procedures are required to comply with the requirements for Business Entity Disclosure Certification, Equal Employment Opportunity Laws and Regulations, Americans With Disabilities Act of 1990, P.L. 2004, C19, The New Jersey Local Unit Pay-to-Play Law (N.J.S.A. 19:44A-20.4 et seq.) and New Jersey Campaign Contributions and Expenditure Reporting Act (N.J.S.A. 19:44A-1 et seq.) and the Combined Certification: Prohibited Activities in Russia and Belarus & Investment Activities in Iran form. According to 40A:11-23, the City is prohibited from receiving bids on Mondays or any day directly following a State or Federal Holiday.

City Clerk

THE ENVELOPE CONTAINING THE BID SHALL BE MARKED:

Municipal Stormwater Utility Master Plan
File No. 1030-26RFP
Due: **June 2, 2026 at 10:00 am**

THE ENVELOPE CONTAINING THE BID SHALL BE ADDRESSED TO:

City Clerk
78 Bayard Street
New Brunswick, NJ 08901