

**TOWN BOARD MEETING**  
**July 13, 2022**  
**7:00 PM**

Supervisor Valentine opened the meeting at 7:00pm followed by a salute to the flag. Members present:  
Supervisor Valentine, Councilman Ardisana, Councilman Courtenay, Councilman Holdridge, Absent: Councilwoman Smith

Also present: Scott Bonacic, Town Attorney, Al Fusco, Town Engineer

**PUBLIC COMMENTS**

Tracy Shuh, 94 Pickerel Road, suggested the Board receive reports and agendas from the Planning Board to allow for discussions at Town Board meetings. She was concerned about her public comment submission regarding DEC wetland delineation for buffer site extension read on the record which wasn't addressed or noted on the plan. Although she acknowledged that public comments are a privilege, the public expects answers to questions and suggested it could raise legal challenge. She said the Town Board should stay on top of the Planning Board with ethics issues and training. She suggested the Comprehensive Plan Committee be reestablished to consider code updates, and the Town Board review past Planning Board meetings and view those going forward.

Lydia Cuadros, via FB asked if the Town Board is not voting on the playground project at the SLPAC, how the committee can solicit grants. Councilman Holdridge replied the committee is not soliciting a grant.

**ACCEPTANCE OF MEETING MINUTES**

**ON A MOTION OFFERED BY** Councilman Courtenay and second by Councilman Holdridge to accept the Minutes of the Town Board Meetings of June 22, 2022, as presented by Town Clerk Zappala.

**VOTE: AYES (4): Valentine, Ardisana, Courtenay, Holdridge, ABSENT (1): Smith**

**ADOPTED**

**AUDIT OF CLAIMS**

**ON A MOTION OFFERED BY** Councilman Holdridge and second by Councilman Ardisana to approve payment of the bills from the following accounts:

GENERAL FUND	\$166,098.01
GENERAL - PART TOWN	96,608.82
HIGHWAY – TOWN WIDE	43,030.96
HIGHWAY – PART TOWN	43,999.82
FIELDCREST WATER	476.93
LAKE HILL FARMS WATER	6,935.38
SUGAR LOAF WATER	2,836.81
SURREY MEADOWS WATER	4,581.38
WALTON LAKE WATER	11,572.74
TRUST AND AGENCY	63,976.22
GARBAGE	<u>46,150.24</u>
TOTAL	\$486,267.31

**VOTE: AYES (4): Valentine, Ardisana, Courtenay, Holdridge, ABSENT (1): Smith**

**ADOPTED**

## **TOWN HALL OFFICE COMPUTER SERVER**

Supervisor Valentine addressed the issue of the 2008 computer server at Town Hall. It has been recommended that it be replaced.

**ON A MOTION OFFERED BY** Councilman Holdridge and second by Councilman Courtenay to approve the purchase of a new computer server for the Town Hall at a cost of up to \$5,500 plus installation charges.

**VOTE: AYES (4): Valentine, Ardisana, Courtenay, Holdridge, ABSENT (1): Smith**

**ADOPTED**

## **INTERMUNICIPAL AGREEMENT FOR SNOW AND ICE CONTROL ON CERTAIN COUNTY ROADS FOR THE 2022-2023 SEASON**

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### **RESOLUTION**

The following resolution was offered by Councilman Holdridge and seconded by Councilman Ardisana and,

**ADOPTED: AYES (4) Valentine, Ardisana Becker, Courtenay, NAYS (0), ABSENT (1) Smith**

**BE IT RESOLVED**, that Robert Valentine, Supervisor of the Town of Chester, New York, is hereby authorized and directed to execute the Intermunicipal Agreement with Orange County for Snow and Ice Control on Certain County Roads for the 2022-2023 Season within the Town of Chester.

### **BID RESULTS**

#### **Sugar Loaf Hills Water District Well Project**

Bid opening – July 1, 2022

Frey Well Drilling - \$24,264

Supervisor Valentine said Frey is a reputable company, has the proper equipment and their bid was below the procurement policy.

**ON A MOTION OFFERED BY** Councilman Ardisana and second by Councilman Courtenay to approve the bid from Frey Well Drilling for the Sugar Loaf Hills Water District project in the amount of \$24,264.

**VOTE: AYES (4): Valentine, Ardisana, Courtenay, Holdridge, ABSENT (1): Smith**

**ADOPTED**

#### **Sugar Loaf Performing Arts Center CDBG ADA Grant Project**

Bid opening – July 6, 2022, 2:30pm

There were no bids received.

**ON A MOTION OFFERED BY** Councilman Holdridge and second by Councilman Courtenay to authorize the engineer to add alternates and extend time to rebid the project.

**VOTE: AYES (4): Valentine, Ardisana, Courtenay, Holdridge, ABSENT (1): Smith**

**ADOPTED**

### Carpenter “Community Park” Pickle Ball Court Project

Bid opening – July 6, 2022, 2:00pm

There were no bids received.

Supervisor Valentine offered the previous provided quotes along with one adjusted quote for consideration of the Town Board.

Performance Flooring	\$79,094
A Plus Striping	\$42,375
HV Pavement Maintenance	\$20,500

He added that A-Plus was a local company that has done work for the Town in the past.

**ON A MOTION OFFERED BY** Councilman Holdridge and second by Councilman Courtenay to approve the quote submitted by A Plus Striping in the amount of \$42,375 for the pickle ball project.

**VOTE: AYES (4): Valentine, Ardisana, Courtenay, Holdridge, ABSENT (1): Smith**

**ADOPTED**

### PICROW STREAMING AGREEMENT

Supervisor Valentine explained that the SLPAC would be used as a fielding location for a helicopter in a shoot of “The Marvelous Mrs. Maizel” production. Picrow has offered to pay an inconvenience fee of \$2,000. to the Town. They have provided a certificate of insurance.

**ON A MOTION OFFERED BY** Councilman Holdridge and second by Councilman Courtenay to approve the Picrow Streaming Inc. Inconvenience Fee Agreement and allow the Supervisor to sign same.

**VOTE: AYES (4): Valentine, Ardisana, Courtenay, Holdridge, ABSENT (1): Smith**

**ADOPTED**

### ARTS MID-HUDSON COMMUNITY ARTS GRANT

Supervisor Valentine explained that the Town has applied for this grant in order to fund programs to be conducted by Paul Ellis at the Senior Center. Paul has conducted workshops and acting classes at the SLPAC.

**ON A MOTION OFFERED BY** Councilman Holdridge and second by Councilman Courtenay to accept the grant in the amount of \$1,600.00 awarded through Arts Mid-Hudson and allow the Supervisor to sign the documents.

**VOTE: AYES (4): Valentine, Ardisana, Courtenay, Holdridge, ABSENT (1): Smith**

**ADOPTED**

### INTRODUCTORY LOCAL LAW NO. 2 OF 2022 -A LOCAL LAW ADDING CHAPTER 49 ENTITLED “FILM AND VIDEO PRODUCTION” TO THE TOWN CODE OF THE TOWN OF CHESTER

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**ON A MOTION OFFERED BY** Councilman Courtenay to introduce Local Law No. 2 Of 2022 -A Local Law Adding Chapter 49 Entitled “Film And Video Production” To The Town Code Of The Town Of Chester,

Be it enacted by the Town of Chester in the County of Orange, as follows:

#### **Section 1. Title**

This Local Law shall be referred to as "A Local Law Adding Chapter 49, Entitled "Film and Video Production" to the Town Code of the Town of Chester.

## **Section 2. Legislative Intent**

The Town of Chester has experienced an increase in requests from film and production companies to film at locations within the Town of Chester. This chapter is intended to establish guidelines for filming within the Town of Chester and to create a consistent approach to applications for filming.

## **Section 3. Film and Video Production**

Chapter 49 entitled "Film and Video Production" is hereby added to the Town Code of the Town of Chester, to read as follows:

### **§49-1. Definitions.**

As used in this Chapter, the following terms shall have the meanings indicated:

#### **FILMING**

The recording of film, video tape or other medium of motion pictures, commercials, documentaries, shows, performances, athletic or sporting events, or other similar events or activities, including still photography. Filming by and intended for the exclusive use of the owner and his/her immediate family shall be excepted from this definition. Filming shall include setup and breakdown time.

#### **PRIVATE PROPERTY**

All areas within the Town of Chester other than Public Property, including areas zoned for residential and business uses.

#### **PUBLIC PROPERTY**

Any and every public building, street, highway, sidewalk or square, public park or playground or other public place within the jurisdiction and control of the Town of Chester.

### **§49-2. Filming on Private Property.**

- A. No commercial, movie, television program, documentary or similar audio-visual production or any portion thereof shall be filmed, videotaped or recorded in any media format or otherwise made on any Private Property in the Town of Chester without first obtaining a permit from the Town Board. Filming in any district zoned commercial, industrial, residential or other shall be permitted subject to the following conditions:
  - 1. The property must be of adequate size.
  - 2. No heavy equipment may be permitted on lands containing septic tanks or leach fields.
  - 3. All vehicles associated with the filming must be contained on-site. If said vehicles are not contained on the site, arrangements must have been previously made to lawfully park vehicles off-site.
  - 4. Travel on local streets to the site is restricted from the hours of 7:00 a.m. to 10:00 p.m.
- B. Application for a permit shall be submitted to the Town Board on a form to be provided by the Town Clerk.
- C. Permit applications must be submitted at least 30 days prior to the date any on-site activity in connection with filming is commenced.
- D. Operational Limitations:
  - 1. Filming shall not be conducted at the same location for more than 30 calendar days within any twelve-month period.
  - 2. Filming shall not be conducted at the same location within 14 days of another filming.
  - 3. No applicant shall allow any filming for which a permit has been issued to be conducted prior to 7:00 a.m. or after 10:00 p.m., unless expressly approved by the Town Board.

4. No applicant shall allow equipment used in connection with permitted filming, including but not limited to lights, generators and related equipment, to be set up or operated at the location contained in the permit application prior to 7:00 a.m. or after 10:00 p.m., unless otherwise expressly approved by the Town Board.
  5. The Town Board may, in its discretion, waive any of the restrictions contained in this subsection and shall be permitted to impose reasonable conditions in doing so.
- E. The Town Board shall have the authority to approve or disapprove of an application for a permit and to establish such conditions for filming as deemed necessary to protect the health, safety and welfare of the residents of the Town of Chester. The Town Board may also extend the hours of filming on public property, subject to any conditions and additional fees deemed necessary and appropriate.
- F. A certificate of insurance must be submitted with the application, naming the Town of Chester as an additional insured and in compliance with all other conditions established by the Town Board in the following minimum amounts:
1. Property Damage: \$2,000,000.00 per individual; \$2,000,000.00 per occurrence.
  2. Personal Injury: \$2,000,000.00 per individual; \$2,000,000.00 per occurrence.

**§49-3. Filming on Public Property.**

- A. No commercial, movie, television program, documentary or similar audio-visual production or any portion thereof shall be filmed, videotaped or recorded in any media format or otherwise made on any Public Property in the Town of Chester, including but not limited to streets, sidewalks, parks and buildings, or any bodies of water within the Town without first obtaining a permit from the Town Board. A permit shall be required for the running of cable, the placing or storing of equipment of any kind, the parking of vehicles or any other film-related activity on any public property or any other use of public property for the purpose of making audio-visual productions.
- B. Application for a permit shall be submitted to the Town Board on an application form to be provided by the Town Clerk.
- C. Permit applications must be submitted at least 30 days prior to the date any on-site activity in connection with filming is commenced
- D. A certificate of insurance must be submitted with the application, naming the Town of Chester as an additional insured and in compliance with all other conditions established by the Town Board in the following minimum amounts:
1. Property Damage: \$2,000,000.00 per individual; \$2,000,000.00 per occurrence.
  2. Personal Injury: \$2,000,000.00 per individual; \$2,000,000.00 per occurrence.
- E. Operational Limitations:
1. No applicant shall allow any filming for which a permit has been issued to be conducted prior to 6:00 a.m. or after 12:00 midnight.
  2. No applicant shall allow equipment used in connection with permitted filming, including but not limited to lights, generators and related equipment, to be set up or operated at the location contained in the permit application prior to 6:00 a.m. or after 12:00 midnight.
- F. The Town Board shall have the authority to approve or disapprove of an application for a permit and to establish such conditions for filming as deemed necessary to protect the health, safety and welfare of the residents of the Town of Chester. The Town Board may also extend the hours of filming on public property, subject to any conditions and additional fees deemed necessary and appropriate.

**§49-4. Requests for Film Productions.**

Any requests for film productions which will exceed five days must be submitted to the Town Board at least 30 days prior to the date filming will take place. The Town Board may establish any fee it deems reasonable and appropriate for such filming.

**§49-5. Use of Town Employees.**

- A. Applicants shall be responsible for all costs incurred by the Town in assigning police, fire, public works or other Town employees to facilitate or monitor the filming process.
- B. The decision to assign Town employees shall be the responsibility of the Town Board and the department heads.
- C. Provisions for billing and collection of costs shall be determined at the time of the event.

**§49-6. Fees.**

- A. Fees shall be adopted by resolution of the Town Board for:
  - 1. Filming by or for a not-for-profit organization or the filming of a documentary, for each day, on either private or public property.
  - 2. Filming by a production company for a commercial or a profit-making entity, for each day, on either private or public property.
- B. The schedule of fees, once adopted by the Town Board, will be available for inspection in the office of the Town Clerk. The Town Board shall be permitted to raise the level of any fee due under this chapter when the circumstances warrant.

**§49-7. Penalties for Offenses.**

- A. Any person or entity which violates the provisions set forth in this chapter shall be subject to a fine of not more than \$500.00 per day for each day that the violation continues and/or imprisonment not to exceed 15 days.
- B. The imposition of such penalty shall not be the Town's exclusive remedy in the event of a violation of this chapter. The Town may pursue any and all other legal remedies available in connection with any violation of this chapter.
- C. Notwithstanding any section of this chapter, no applicant who has been previously convicted of a violation of this chapter shall be granted a permit hereunder for a period of 18 months from the date of such conviction.

**Section 4. Severability.**

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

**Section 5. Effective date.**

This local law shall take effect immediately upon filing with the Secretary of State.

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**SET PUBLIC HEARING – INTRODUCTORY LOCAL LAW NO. 2 OF 2022 -A LOCAL LAW ADDING CHAPTER 49 ENTITLED “FILM AND VIDEO PRODUCTION” TO THE TOWN CODE OF THE TOWN OF CHESTER**

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**ON A MOTION OFFERED BY** Councilman Courtenay and second by Councilman Holdridge to set a Public Hearing on the matter of Introductory Local Law No. 2 Of 2022 -A Local Law Adding Chapter 49 Entitled “Film And Video Production” To The Town Code Of The Town Of Chester on July 27, 2022, 7pm at the Town of Chester Town Hall.

**VOTE: AYES (4): Valentine, Ardisana, Courtenay, Holdridge, ABSENT (1): Smith** **ADOPTED**

**MUSIC FOR HUMANITY**

Supervisor Valentine read the use of the Sugar Loaf Performing Arts Center request from Barry Adelman of Music for Humanity. The not-for-profit show includes Elisa Jones opening for the Slam Alan Band.

**ON A MOTION OFFERED BY** Councilman Holdridge and second by Councilman Courtenay to approve the use of the Sugar Loaf Performing Arts Center by Music for Humanity on September 18, 2022 for the cost of \$500 cleaning fee.

**VOTE: AYES (4): Valentine, Ardisana, Courtenay, Holdridge, ABSENT (1): Smith** **ADOPTED**

**KNIGHTS OF COLUMBUS FUNDRAISER**

Supervisor Valentine read the request from the Knights of Columbus for the use of the SLPAC for a fundraising event.

**ON A MOTION OFFERED BY** Councilman Ardisana and second by Councilman Courtenay to approve the use of the Sugar Loaf Performing Arts center at no cost to the Knights of Columbus Council 8637 for the “Night at the Races” fundraiser on October 1, 2022.

**VOTE: AYES (4): Valentine, Ardisana, Courtenay, Holdridge, ABSENT (1): Smith** **ADOPTED**

**MULTI-MODAL AGREEMENT**

Supervisor Valentine presented the Town Board with the Multi-Modal Agreement which changed the intended project from Surrey Road to Johnson Road.

**ON A MOTION OFFERED BY** Councilman Courtenay and second by Councilman Holdridge to approve the Multi-Modal Agreement and authorize the Supervisor to sign.

**VOTE: AYES (4): Valentine, Ardisana, Courtenay, Holdridge, ABSENT (1): Smith** **ADOPTED**

**SUGAR LOAF PERFORMING ARTS CENTER PROPERTY PLAYGROUND GRANT LEAD AGENCY**

**RESOLUTION TO  
DECLARE LEAD AGENCY**

The Town of Chester, New York Town Board hereby declares its lead agency as required by SEQR (6NYCRR Part 617)

**Name of Action:** Sugar Loaf Performing Arts Center Playground

**Location:** 1351 Kings Highway

**Zone:** LB/SL

**Project:** Sugar Loaf Performing Arts Center Playground  
**Action:** Type Unlisted – Action Uncoordinated Review  
**Documents:** Available at Town Hall or available upon FOIL request for viewing

The Town Board declares itself Lead Agency. The Town of Chester is the single agency involved and is undertaking the project; therefore, the Town Board will be lead agency.

**VOTE: AYES (4): Valentine, Ardisana, Courtenay, Holdridge, ABSENT (1): Smith** **ADOPTED**

### **STATE ENVIRONMENTAL QUALITY REVIEW**

**RESOLUTION**  
**State Environment Quality Review**  
**NEGATIVE DECLARATION**  
**Notice of Determination of Non-Significance**

This notice is issued pursuant to 6 NYCRR Part 617 of the implementing regulations pertaining to Article 8 (State Environment Quality Review Act) of the Environmental Conservation Law.

The Town of Chester Town Board, as lead agency, has determined that the proposed action described below will not have a significant effect on the environment and a Draft Environmental Impact Statement will not be prepared.

**Name of Action:** Sugar Loaf Performing Arts Center Playground  
**SEQR Status:** Unlisted – No Coordinated Review  
**Negative Declaration:** Yes  
**Description of Action:** Application for approval for Playground

### **Facts & Reasons Supporting This Determination:**

Based on its careful review of the application, the plans and revisions thereto submitted by the applicant, Short Form Environmental Assessment Form, with supporting information and public comment, the Planning Board has identified the no areas of environmental concern in connection with the proposed project.

### **Resolution:**

**BE IT RESOLVED THAT** based on the Town Board's review and consideration of the Project, Short Form Environmental Assessment Form, supplementary technical information, public comments and consideration of the criteria for determining significance set forth in 6 NYCRR 617.7 (c), the Project as designed together with the applicants completion of the Local Law for revisions of the Water District Regulations set forth herein will not result in any significant impact to the environment.

Dated: Town of Chester  
Orange County, NY  
July 13, 2022

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Robert Valentine, Supervisor  
Town of Chester



**For Further Information Contact:**

Linda A. Zappala, Town Clerk  
Town of Chester  
1786 Kings Highway  
Chester, New York 10918

**VOTE: AYES (4): Valentine, Ardisana, Courtenay, Holdridge, ABSENT (1): Smith**

**ADOPTED**

**GRANT APPLICATION SUBMISSION**

**ON A MOTION OFFERED BY** Councilman Holdridge and second by Councilman Courtenay to approve the submission of the grant application on the Sugar Loaf Performing Arts Center property playground and authorize the Supervisor to sign the related documents.

**VOTE: AYES (4): Valentine, Ardisana, Courtenay, Holdridge, ABSENT (1): Smith**

**ADOPTED**

**REPORTS****Engineer's Development Report**

1. Greens at Chester: NYS DEC inspected only a couple of minor items. Silt fence etc. The systems for the SWPPP are functioning properly.
2. Capelli Sports (Primo Sports): They want to stop reporting. We advised them to get a (Not) Notice of Termination from NYS DEC for the SPEDES permit.
3. Chester PAC ADA: CDBG no bids received. We discuss reworking and rebidding.
4. Pickle Ball: No bids received. Will discuss with Scott Bonacic.
5. Working on a grant for the PAC Park with the grants man.

**Water Administrator's Report**

Waiting for price quotes for the back up well at Walton Lake Estates.

The Water Dept. installed a 6-inch water main for future feed line into the pit at the theater. It was quite a challenge due to the concrete wall was 12 inches thick.

New outdoor security lighting has been installed at three water facilities. Lake Hill Farms, Surrey Meadow's and Sugarloaf. The generator at Walton Lake Estates has stopped working again, this time an internal part on the governor has broken. The repair company feels that with the difficulty to get parts, the age of the generator and the high cost or the repair it is not worth fixing. We are going to have new hookup added to the building so that the portable generator can be used there.

We would like to have board approval to put the 2011 Chevy Express Van out to bid and the broken Kato light Model # L30FRH4 generator that someone may want for parts.

Supervisor Valentine thanked Tom Becker and Gary Green, Village of Chester for the work performed at the SLPAC to hook up water service.

## Water Department – June 2022

The water department processed and distributed 7,471,721 gallons of water for the month of June. The districts daily average ranged from 355 to 92,000 gallons. The breakdown is:

Lake Hill Farms- 2,751,000 gal.  
Sugar Loaf- 1,863,400 gal.  
Surrey Meadows- 1,549,800 gal.  
Walton Lake Estates- 1,085,000 gal.  
Fieldcrest- 211,863 gal. (Distribution only)  
Town Hall-10,653 gal.

Distribution sampling by us as well as random sampling by Orange County DOH showed adequate disinfection levels, and tested negative for any type of bacteria.

Monthly DOH 360 forms and test results for 5/2022 on all districts were submitted to DOH on 6/9/2022

Laboratory testing dates were 6/2, 6/9, 6/14, & 6/15.

Mowing dates were 6<sup>th</sup>, 7<sup>th</sup>, 23, and 29<sup>th</sup>.

Bulk chemicals were delivered on 6/27.

The Water Department attended a training class on 6/28 in Wallkill. It covered electrical safety in the plants, and hydrant maintenance.

Did service on the Chevy Truck.

Ordered new Ford F150 from Whit Moyer Ford in Pa, on 6/16. Expecting delivery of truck in beginning of July. Cancelled one from Robert Green dodge due to non-production of truck and 6 month wait time so far.

### Other Business:

Sugar Loaf was mostly quiet with routine operations and maintenance. Replaced hydrant at 4 Pewter Circle on 6/2 with help from Hwy Dept. with their backhoe and sweeper. Put new Mueller in place. Kode Electric put in new motion lights at the plant on 6/22. Engineer came to due Hydrant test in Creamery Pond for a customer on 6/24.

Surrey Meadows was mostly quiet with routine operations and maintenance. Kode Electric installed new motion lights on the building on 6/22.

Lake Hill Farms was mostly quiet with normal operations and maintenance. Fixed hydrant at 10 Adams Court on 6/3 with help from Hwy Dept. 6/15-6/17 Located all the street valves and mapped them out in LHF and Windridge. Replaced hydrant with new Muller at 301 Mountain Laurel Drive with help from Hwy Dep't. backhoe and Moodna Basin vac truck. Rich Winters from NY Rural Waters came in 6/23 to help determine this is a service line leak at 982 Lakes Rd that's still unfounded. Put another shut off in at 982 Lakes Road to better locate leak in service line with help from Hwy Dep't Backhoe. Kode electric installed new motion lights on 6/24.

Walton Lake Estates was mostly quiet with normal operations and maintenance. Generator failure on 6/3 after loss of power, emergency Kinsley call out to come a fix what was possibly wrong. 6/24 Generator failed again to start. Called Kinsley to come back following week. 6/27 Generator came back as completely broken and out of service for good. It is unfixable according to Kinsley. 6/29 Kode electric came in to price out to install new generator plug as an emergency so we can hook up tow behind there.

Fieldcrest was quiet with routine operations and maintenance.

## **2011 EXPRESS VAN SURPLUS**

**ON A MOTION OFFERED BY** Councilman Holdridge and second by Councilman Courtenay to authorize the auction of the 2011 Express Van taken out of service by the Water Department.

**VOTE: AYES (4): Valentine, Ardisana, Courtenay, Holdridge, ABSENT (1): Smith**

**ADOPTED**

### Building Department – June 2022

Permits Issued - 59 (printout submitted)  
CO & COC's Issued- 20 (printout Submitted)  
Municipal Searches - 21  
Deposits - \$20,941.37

Already received applications for the STR (Short-Term Rentals) copy of the local law and applications are going to get sent out to the properties I originally contacted to cease and desist so they may continue once the application and the requirements are fulfilled.

There are 4 active court cases most are in the middle of resolve.

There are a few properties with property maintenance issues which are being worked on.

### Police Department – June 2022

The Town of Chester Police Department remained active in the community last month. We continued to take a proactive stance towards detecting crime and enforcing the laws, while maintaining our overall objective of community commitment. In June, the police department responded to 240 calls for service. Officers patrolled for 14,772 miles during the month. A breakdown of the criminal and non-criminal activity for the month is included below:

#### CRIMINAL ACTIVITY

The Town of Chester Police Department made 6 arrests during the month. A summary of the arrests is as follows:

3	charged with Suspended Driver License misdemeanors
1	charged with Criminal Possession of a Controlled Substance in the 5 <sup>th</sup> and 7 <sup>th</sup> degrees
1	charged with Criminal Contempt in the second degree
1	arrested on an active bench warrant for Petit Larceny
1	taken into custody for Emergency Admission of the Mentally Ill

*Please refer to Attachment A for complete details.*

#### NON-CRIMINAL ACTIVITY

In addition to the arrests listed above, officers also responded to other calls for service. A summary of those calls for service is as follows:

25	medical calls
25	residential, commercial and automatic fire alarms
15	reports of suspicious persons, vehicles or activity
13	animal complaints
11	domestic disputes, disturbances or family court matters
2	motor vehicle crashes with injuries
8	motor vehicle crashes without injuries
2	motor vehicle crashes involving deer

*Please refer to Attachment B for complete details.*

Officers also issued 56 uniform traffic tickets during the month.

#### SEX OFFENDERS

There were no changes to the sex offender registrations for our residents in June.

LEVEL	BEGINNING OF MONTH	END OF MONTH
1	1	1

2	1	1
3	0	0
TOTAL	2	2

## COMMUNITY POLICING

During the month, Town of Chester police officers assisted members of the community in many ways. Some of the community policing activity is listed below.

Officers completed 1 house security check and 1114 business security checks.

There were three child safety checks/installations completed in June. We also hosted a safety seat checkpoint at the Senior/Recreation Center parking lot during Community Day on June 4<sup>th</sup>.

Sergeant Dugan and Officers Bird, Weinstein, and Stack continue to remain available for child passenger safety seat checks and installations.

Officer Dunlop maintained contact with a representative from the Bellvale Bruderhof Community.

Officers Chambers and Calderone continued to contact our local businesses to update their emergency contact information and organized our business listings directory.

Chief Doellinger spoke about police officers to a preschool class on June 6<sup>th</sup> at the Monroe Presbyterian Preschool.

School Resource Officer Perez attended a presentation for the PTA at the Orange County Emergency Services Center about the products that children can buy to hide drugs, alcohol and drug paraphernalia on June 7<sup>th</sup>.

Sgt. D'Agnese was assigned to the Chester Elementary School Field Day on June 10<sup>th</sup>. The department UTV was also present during the activities.

Chief Doellinger attended a barbeque event at the Fox Hill Bruderhof Community on June 11<sup>th</sup>.

School Resource Officer Perez attended the 8<sup>th</sup> Grade Moving-Up Ceremony. on June 21<sup>st</sup> and the 5<sup>th</sup> Grade Moving-Up Ceremony and Dance on June 23<sup>rd</sup>.

Chief Doellinger and Officer Perez attended a school safety meeting with the Chester Union Free School District administrative staff on June 30<sup>th</sup>.

## TRAINING

Officer Bird assisted with instruction during a Child Passenger Safety Seat Technician course held in Woodbury from June 7<sup>th</sup>-10<sup>th</sup>.

Chief Doellinger attended a presentation on law enforcement liability and risk from Rel. Edison, NJ Deputy Police Chief Mark Anderko in Poughkeepsie on June 14<sup>th</sup>.

Officer Dunlop and K9 Lou continued Explosives Detection Training in our training room and several other locations.

Semi-annual firearms qualifications continued in June.

## MISCELLANEOUS

The annual Community Day event was held in the Chester Commons Park on June 4<sup>th</sup>. The event was organized by Officer Dunlop with assistance from many other members.

A commercial vehicle enforcement detail was held on June 17<sup>th</sup> in conjunction with the NYS Department of Transportation and Middletown PD. Nine vehicles were inspected and six unsafe vehicles were taken out of service with major violations.

Chief Doellinger attended the Chester Academy HS Graduation ceremony on June 24<sup>th</sup>. Officers were assigned to provide security and traffic control at the event also.

We assisted with the transport of election bags to the county Board of Elections after the primary voting held on June 28<sup>th</sup>.

Part-time Police Officer William Murray began working in his assignment as a court officer on June 14<sup>th</sup> after completed firearms qualifications on June 10<sup>th</sup>.

Part-time Police Officers Christopher Donato and Nigel Balgobin attended firearms qualifications on June 27<sup>th</sup>. Officer Donato then began field training on June 28<sup>th</sup> and Officer Balgobin began field training on June 29<sup>th</sup>.

## SCHEDULING

There were 392.5 hours of overtime paid in June.

Part-time police officers were used for 180.5 hours of patrol coverage (168 regular hours and 12.5 overtime hours).

Shift Coverage	302.75
Firearms Qualifications	24.75
School Resource Officer/Extra School Patrol Details	23.5
Town Court Security Details	15
Child Passenger Safety Seat Check (Community Day)	8
Police Traffic Services Grant Patrols	6.5
Tactical Response Unit Details	6
Commercial Vehicle Enforcement Detail	4.25
Late Calls/Arrests	1.25

## ATTACHMENT A

### ARRESTS- JUNE 2022

TC-00060-22	6/2/2022	27F	CHESTER, NY	MHY 9.41CUSTODY OF MENTALLY ILL PERSON
TC-00061-22	6/8/2022	25F	GOSHEN, NY	PL220.0601CPCS-5TH:WITHINTENTTOSELL PL220.03 CRIMPOSS CONTRL SUBST-7TH VTL 051102A2 AGG UNLICENSED OPERATION-2ND VTL 051101A AGGRAVATED UNLIC OPER VEH-3RD
TC-00062-22	6/14/2022	21F	MIDDLETOWN, NY	VTL 0511 01 AGGRAVATED UNLIC OPER MV-3RD
TC-00063-22	6/18/2022	25M	WARWICK, NY	PL215.5003CRIMCONTEMPT-2ND:DISOBEYCRT

.. TC-00064s22 6/25/2022. 48F NEWBURGH, NY BENCH WARRANT - PL 155.25 PETIT LARCENY

TC-00065-22 6/25/2022 42M BRONX, NY VTL 0511 02A4 AGG UNLIC OPER-2ND:3>SUSPENSNS  
VTL 0511 01A AGGRAVATED UNLIC OPER VEH-3RD

# ATTACHMENT B

## CALLS FOR SERVICE - JUNE 2022

ALARM-COMMERCIAL	6	HAZARDOUS CONDITION	2
ALARM-RESIDENTIAL	13	HOUSE SECURITY CHECK	1
AMBULANCE ASSIST	25	IDENTITY THEFT	1
ANIMAL COMPL(WILDLIFE)	9	INFORMATION ONLY	10
ANIMAL COMPLAINT(DOG)	4	JUVENILE COMPLAINT	1
ARREST/CRIMINAL	1	LANDLORD/TENANT DISPUTE	1
ARREST/TRAFFIC	3	LARCENY	1
ARREST/WARRANT	1	LOCKOUT	2
ASSIST ANOTHER AGENCY	16	LOST PROPERTY	1
ASSIST FIRE DEPT	1	MISSING PERSON	2
ATV COMPLAINT	1	MVC/CAR/DEER	2
AUTOMATIC FIRE ALARM	6	MVC/HIT AND RUN	2
BACKGROUND INVESTIGATION	28	MVC/PERSONAL INJURY	2
CHILD SFTY SEAT FITTING	3	MVC/PROPERTY DAMAGE	6
CITIZEN SERVICE	3	NEIGHBOR DISPUTE	1
CIVIL MATTER	3	NOISE COMPLAINT	14
CRIMINAL MISCHIEF	1	PROPERTY RETURN	1
DAMAGE TO PROPERTY	6	PROPERTY SAFEKEEPING	1
DEPARTMENT DETAIL	4	SCHOOL SAFETY	1
DISABLED VEHICLE	4	SHOTS FIRED	1
DISTURBANCE	1	SUSPICIOUS COND/MV/PERSON	15
DOMESTIC COMPLAINT	4	TAC TEAM ACTIVITY	1
EMOT DISTURBED PERSON	3	TREE DOWN	1
FAMILY COURT MATTER	1	TRESPASS	2
FINGERPRINTING	1	UNAUTH USE OF MV	1
FIRE	1	UNWANTED PERSON	2
FOUND PROPERTY	2	WELFARE CHECK	10

Animal Control Report – June 2022

During the month of June 2022, the Town of Chester Police Department responded to 13 animal complaints and investigated 2 motor vehicle crashes involving a deer. A breakdown of the complaints for the month is included below:

- 3 of the calls for service were for bear sightings
- 2 of the calls for service were for injured or deceased deer
- 2 of the calls for service were for lost or found dogs
- 2 of the calls for service were for a barking dog
- 1 of the calls for service was for an injured skunk
- 1 of the calls for service was for a deceased bobcat
- 1 of the calls for service was for an orphaned groundhog pup
- 1 of the calls for service was for a raccoon stuck in a dumpster

Warwick Valley Humane Society

All totals include calls from the Town of Chester, Village of Chester, Village of Sugar Loaf, and Orange County 911 Center for calls located within the geographic area of the Town of Chester.

Number of calls received:	0
Number of dogs impounded by ACO:	0
Number of times ACO dispatched to calls:	0
Number of dogs returned to owner:	0
Number of after hour call outs:	0
Amount of impoundment fees collected:	\$0
Amount of license fees collected:	\$0
Amount of impoundments fees paid to Town	\$0
Amount of license fees paid to Town:	\$0
Number of hours of enumeration:	4.25 hrs.
Number of bite reports received:	0
Number of appearance tickets issued:	2 Delinquent dog licenses per Town Clerk
Number of unlicensed dogs:	13

Status of unlicensed dogs: 11 preparation of Notices to comply to be delivered, 2 appearance summonses prepared for delinquent dog licenses delivered to Town Hall

Number of Chester cats admitted to shelter: 2

Location of enumeration: preparation for delivery of 11 notices to comply with various addressed per Town clerk.

SNR Certificates sold in June: 0

Note: SNR Certificates are available by appointment only. Shelter I open by appointment only Monday through Sunday, 12-4pm for pre-approved adoptions, return to owners and SNR Certificates, visitors and volunteers.

## Parks Department – July 2022

- \* Routine maintenance at Parks and fields as well as prep and clean up for games and pavilion rentals
- \* chaperoned the casino bus trip
- \* assisted Councilman Holdridge in helping the senior club with their annual BBQ
- \* covered the SLPAC for shows and dance company performances
- \* attended LL closing ceremonies and participated in organizing the Battle of the Badge softball game
- \* Organized Fireworks event (as well as maintenance set up & clean up)
- \* hired a seasonal employee to keep up with maintenance of parks and properties (starting this week)

Please recognize and acknowledge once again, the following people and organizations with our heartfelt thanks, for The Town of Chester Block Party & Fireworks show without whom this event would not succeed.

Suburban Propane....for continued sole sponsorship of the fireworks display (one of the best in Orange County)

Ric-Lo Productions/ Richard Logothetis donating his time, expertise, the use of his stage, and top quality sound equipment, as well as experienced sound technicians. This generous donation is a huge piece needed to make this show an event not to be missed.

Capelli Sport.....First year sponsorship making them the sole sponsor of the musical entertainment for the Block Party.

Chester Union Free School District for the use of the property & fields as well as Matt DeRosa, Brett Sutton, and the school maintenance staff for help with this event.

Bellvale Community and TOC seasonal parks staff (Stephen & Matt) for all their help setting up, taking down, and clean up after the show.

Village Highway Department for clean-up assistance in the park after the show.

Town of Chester Board as well as the Village of Chester Mayor and trustees for fully supporting this community event.

The following emergency services who are quietly behind the scenes and essential to the safety and ease of this event:

Town of Chester PD  
Village of Chester PD  
Chester Fire Department  
Mobile Life  
Tactical Response Unit  
Orange County Emergency Communications  
Washingtonville Fire Dept.

Last but not least our incredible community and nearby friends for coming out in force this year. We appreciate your support and plans for next year are already taking shape! SAVE THE DATE JULY 8, 2023!!!!

## Senior Center Update July 2022:

Happenings at the Senior Center and Recreation

Trips:

- Wind Creek Casino, on June 20th, 2022 with another success. We had 1 big winner and other winners as well. The casino trips are popular amongst our faithful travelers so we have another scheduled for August 22, 2022
- Kruckers 7/14/22 tomorrow, looking forward to it
- Lancaster PA trip scheduled for October 19-20, 2022 – 8 seats left
- Radio City Christmas Spectacular bus trip scheduled for December 1, 2022 working out last minute details now. Everyone signing up MUST be paid in full at time of sign up.



- Working on another holiday trip to NYC to see the Holiday Lights of Dyker Heights and the surrounding area.

#### Senior Events:

- Had a great Senior BBQ today as well as a CarFit event at the same time. CarFit is a program that ensures drivers have the seats and side mirrors positioned correctly, as well as the other features in the car.
- Senior Ice Cream Social will be announced soon

#### Recreation:

- Fitness classes continue to be very well attended, and working on another program for both youth and adults.
- Working with the American Red Cross for a smoke detector program for residents sometime in the fall as well as bed shakers for hearing impaired.

Continually looking for new programs to bring for both the Youth and Seniors in the Town.

Working events and providing support at SLPAC as needed.

Please check Chester Rec on Facebook for updates and announcements.

#### Highway Report – July 11, 2022

Good evening. Below is a summary of some of the recent activities for the Highway Department.

- Daily sweeping and mowing continue throughout the Town.
- Oil and Chip was completed in the Lake Hill Farms development.
- Pipe replacement resumed in Sugar Loaf Heights.
- Milling and blacktop of Sugar Loaf Heights is expected to begin in September.
- Mechanics continually working on the Highway and Police Department fleet.
- Drainage and catch basin repair and replacement are ongoing throughout.

#### EXECUTIVE SESSION

**ON A MOTION OFFERED BY** Councilman Holdridge and second by Councilman Courtenay to enter into Executive Session at 8:00pm on a matter of labor negotiations.

**VOTE: AYES (4): Valentine, Ardisana, Courtenay, Holdridge, ABSENT (1): Smith**

**ADOPTED**

**ON A MOTION OFFERED BY** Councilman Holdridge and second by Councilman Courtenay to adjourn the Executive Session at 8:20pm.

**VOTE: AYES (4): Valentine, Ardisana, Courtenay, Holdridge, ABSENT (1): Smith**

**ADOPTED**

#### LEGISLATOR EHLERS

Legislator Ehlers addressed the Board. He announced that a streaming meeting will be held on July 20, 2022 at 1:30pm by the Orange County Legislature to discuss pricing for the Sewer #1 project work. He explained the Cromline Pump Station project which did not receive any FEMA monies from the two grants applied for will be funded using \$1,500,000 of AARPA funds to update the pumps from gas to electric.

#### TOWN BOARD COMMENTS

Councilman Holdridge commented that the Town's July 4<sup>th</sup> event was amazing and no one does it better. He discussed his involvement with the Chester Food Pantry and said they need help. If anyone is interested they could call him or the pantry. He said he reported that there is a large hole from an old battery vault by Scotts Meadows along the railroad. He asked the status of the Ward system and Ethics Committee. Supervisor Valentine said the Ward system is stalled. Councilman Courtenay said there is another potential applicant for the Ethics Committee. Councilman Holdridge said the Board should check their email for code changes.

Councilman Courtenay said the fireworks were great and so were the food trucks. He commented on how good the patio turned out at the SLPAC. He reported the film festival is now full. Councilman Courtenay attended the senior BBQ and it was well attended. He is working on the tower repair at the 911 memorial but since it is sheet metal, it may need to be rebuilt.

Councilman Ardisana commented that the new Sugar Loaf sign prepared by the Eagle Scout looks great.

**ADJOURNMENT**

**ON A MOTION OFFERED BY** Councilman Holdridge and second by Councilman Courtenay to adjourn the meeting at 8:30pm, there being no further business brought before the Board.

**VOTE: AYES (4): Valentine, Ardisana, Courtenay, Holdridge, ABSENT (1): Smith**

**ADOPTED**

Respectfully submitted,

Linda A. Zappala  
Town Clerk  
2022-07-13