

**TOWN BOARD MEETING
November 16, 2016
7:00 PM**

Supervisor Jamieson opened the meeting at 7:02 PM following a salute to the flag. Members present: Supervisor Jamieson, Councilman Brischoux, Councilwoman Smith, Councilman Valentine, Councilman Wittekind

BUDGET 2017

Supervisor Jamieson said the Town is in a strong financial condition. He explained that with increased expenditures of approximately 1.9% and increased revenues of approximately 3.9%, the resulting tax rate for 2017 has been lowered. He added that the budget is about \$75,000 under the tax cap, which is a good position with regard to our Moody's rating and borrowing strength. He said the Town's reserves and unfunded balances, which are regulated by the State, remain healthy. Supervisor Jamieson said there would be one slight change to increase the Library operations fund for 2017.

ON A MOTION BY Councilwoman Smith and second by Councilman Valentine to approve the adoption of the 2017 Budget as amended to increase fund A7410.4 by \$10,000.

VOTE AYES 4: Jamieson, Smith, Valentine, Wittekind

ADOPTED

POLICE DEPARTMENT RE-BID

Supervisor Jamieson read the Advertisement for Bids notice as appeared in the Times Herald Record on September 26, 2016.

PROJECT

**BUILDING RENOVATIONS FOR POLICE DEPARTMENT
LOCATED AT 77 LAROE ROAD, CHESTER, NY 10918**

RE-BID – GC CONTRACT #1

The Town of Chester (Owner) will receive sealed Bids for the above project until 3:00 PM prevailing time on Wednesday, November 2, 2016.

All Bids must be delivered to the Town Clerk's Office, Town of Chester, 1786 Kings Highway, Chester, New York 10918.

Bids received after the aforementioned time will not be accepted.

All bid envelopes must be marked "BID PROPOSAL FOR BUILDING RENOVATIONS FOR POLICE DEPARTMENT - TO BE OPENED WEDNESDAY, November 2, 2016." It is the responsibility of the bidder to ensure that their Bid is delivered to the Town Clerk's Office.

A pre-bid meeting and walk-through is set for Wednesday, October 18, 2016 at 10:00 A.M. on site, at which time the bidders can inspect the property and ask any questions. The meeting is not mandatory.

All interested parties are invited to attend the Bid Opening. Bids will be publicly opened and read aloud at 3:00 PM prevailing time on Wednesday, November 2, 2016, in the Town Clerk's Office at the Town of Chester Town Hall, 1786 Kings Highway, Chester, New York 10918.

The Bidding Documents may be examined at the following locations:

Town of Chester Town Hall
1786 Kings Highway
Chester, New York 10918
(845) 469-7000

Fusco Engineering & Land Surveying PC
233 East Main Street
Middletown, New York 10940
(845) 344-5863

Bona fide Bidders may secure copies of the Bidding Documents from Fusco Engineering and Land Surveying, P.C. beginning Monday, September 26, 2016 between the hours of 9:00 AM and 4:00 PM., Monday through Friday.

Contractors shall leave name, mailing address, phone number, fax number, and email address upon receipt of same, along with **\$50.00** for each set. The deposit shall be in the form of a **certified check or money order ONLY** and shall be drawn payable to the Town of Chester. Bid deposits will not be refundable. Prior actual bidders will receive plans gratuitously.

If bidding documents are to be mailed, provide contractor's FedEx number or enclose a **separate certified check or money order** for postage and handling in the amount of **\$50.00 payable to the Fusco Engineering and Land Surveying, P.C.**

There will be one (1) contract for this bid; General Construction (GC); the others are already bid with award pending: Electric (EC), Plumbing (PC), and HVAC (HC).

Bid bond in the amount of 10% of the Bid must accompany each Bid in accordance with the INSTRUCTIONS TO BIDDERS.

Successful bidder is required to furnish and pay for a Performance Bond and a Payment Bond in amount equal to 100% of his Contract in accordance with the INSTRUCTIONS TO BIDDERS.

No Bidder may withdraw their Bid within 45 days after date of the opening of Bids.

The bid is being re-bid based on Addendums 1-7 with the previous bid and Addendum 8 which is new and has many items eliminated or modified.

A non-collusion statement must be provided with Bid proposal.

The Owner reserves the right to waive irregularities and to reject any and all Bids.

Contracts for work under this project will obligate the successful bidder and his subcontractors to observe all applicable federal, state and local laws and regulations in accordance with the INSTRUCTIONS TO BIDDERS.

The Town of Chester is an equal opportunity affirmative action employer.

BY ORDER OF THE TOWN BOARD
TOWN OF CHESTER

LINDA ZAPPALA
Town Clerk
September 21, 2016

Supervisor Jamieson read the letter of recommendation from town engineer, Al Fusco. Supervisor Jamieson explained that the original general contracting bid award was under \$1,000,000 but the contractor was unable to secure the required bond. The next lowest responsible bid was approximately \$1,400,000. As a result, the Town decided to re-bid the project. He said the re-bid saved the Town approximately \$300,000. The total bid award for the project is \$1,543,000.

ON A MOTION BY Councilman Valentine and second by Councilman Wittekind to award the bids as follows:

GENERAL CONTRACT:

Northeastern Interior Services
112 Mill Street
Paterson, New Jersey 07501
\$1,114,000.00

ELECTRIC CONTRACT:

Harry Rotolo & Son
390 East Main Street
Middletown, New York 1094
\$169,998.00

HVAC CONTRACT:

Westar Tech Services
PO Box 988
Middletown, New York 10940
\$189,980.00

PLUMBING CONTRACT:

Westar Tech Services
PO Box 988
Middletown, New York 10940
\$69,975.00

DISCUSSION: Councilwoman Smith asked what would become of the ambulances and Mobile Life. Supervisor Jamieson replied that the Town would create a shelter in the back of Town Hall for the ambulances and give Mobile Life office space in the basement.

Supervisor Jamieson also commented that the project would be funded by a BAN borrowing in 2017 with the first payment due in 2018.

VOTE AYES 4: Jamieson, Smith, Valentine, Wittekind

ADOPTED

LEGAL FEES

ON A MOTION BY Councilman Valenitne and second by Councilman Wittekind to pay the following invoices in connection with litigation.

Pinsky Law Group LLC - \$7,500.00
Burke, Miele & Golden LLC - \$5,962.50

Discussion: Supervisor Jamieson explained that the lawsuit with the CVAC to regain the ambulances, SUV and equipment has been settled and the Town is awaiting the titles. He said the fire department has expressed possible interest in taking over ownership of the ambulances.

VOTE AYES 4: Jamieson, Smith, Valentine, Wittekind

ADOPTED

ANNOUNCEMENTS

Supervisor Jamieson announced the upcoming children's holiday party on Friday, December 2 from 6-8pm at the Sugar Loaf Engine and Hose presented by Parks & Recreation and the Firehouse. Come see Santa and have fun with arts & crafts. Refreshments will be served.

TOWN BOARD COMMENTS

Councilman Valentine said to remedy the displacement of the ambulance service, the Town can raise the roof on the Town Hall garage and pour a floor. He said it should be a low impact, low cost project.

Councilwoman Smith made the following announcements:

- Toy for Tots at the Caboose in Sugar Loaf on December 4th.
- Santa's Toy Box annual toy drive for the children of Orange County. Collection box located at Town Hall. Collecting new, unwrapped toys only, until December 22nd.
- Bellvale Community Christmas Carol Singalong on December 9th at 6:30pm.
- Sugar Loaf Christmas Fest on December 10th.
- NYC bus trip on December 7th at 9:00am. Tickets are \$25.00 through Chester Parks & Recreation.

PUBLIC COMMENTS

Mary Luciano asked where the ambulances would be going and why would the fire department have use for them. Supervisor Jamieson replied that they would probably be stripped and used since they are older models which are not efficient and are now considered obsolete. He said the Town may be able to sell or auction them as well.

ON A MOTION BY Councilwoman Smith and second by Councilman Valentine to adjourn the meeting at 7:30pm, there being no further business brought before the Board. Motion carried 4-0.

Respectfully submitted,

Linda Zappala
Town Clerk
2016-11-16