

**Draft**

**TOWN OF CHESTER  
BUDGET WORKSHOP  
OCTOBER 9, 2019- 6:00PM**

Members Present: Supervisor Valentine, Councilman Finizia, Councilwoman Smith\*, Councilman Wensley,  
Absent: Councilman Perez

Also Present: Town Clerk Zappala

**TOWN CLERK:** Linda Zappala, Town Clerk presented the Town Clerk's budget to the Board.

**Town Clerk**

**A1410.1 (Personal Services)** - A budget of \$179,879, a 3% increase, which includes the salary for Town Clerk, Deputy Town Clerk (1), Payroll Clerk.

**A1410.2 (Equipment)** – A budget of \$2,000 is requested for the purchase of two work stations to bring the department up to the minimum requirement of windows.

**A1410.4 (Contractual Expenses)** - A budget of \$13,200.00 is requested, which is increased by \$500 for additional IT service expense.

**Records Management**

**A1460.1 (Personal Services)** - A budget request of \$35,043, a 3% increase which includes part of Deputy Town Clerk salary (1).

**A1460.4 (Contractual Services)**- Town Clerk Zappala is requesting a budget of \$22,965, which includes an additional \$8,289 for SMARSH social media archiving solution expected to be purchased in 2020, due to mandated requirements.

**Registrar**

**B4020.4 (Contractual Expenses)** – Increased \$137.00 to cover supplies and death & birth certified copies.

\*Councilwoman Smith left the meeting at 6:30pm.

A discussion ensued concerning the highway budget and which roads are most important to repair next year. The Board thought with the potential of repairing water main in Walton Lake Estates it might be best to wait on repairing roads in that area. They also discussed a possible reduction in the salt budget.

**ON A MOTION OFFERED BY** Councilman Finizia and second by Councilman Wensley to adjourn the meeting at 6:40pm, there being no further business brought before the Board. Motion carried 3-0.

Respectfully submitted,

Linda A. Zappala  
Town Clerk  
2019-10-09