

Town Board Meeting

Town of Chester – Supervisor Brandon Holdridge

March 11th, 2026 – Chester Town Hall – 6:45PM

Facebook Livestream - Chester Rec / YouTube – Town of Chester, NY

Agenda

1. **Call Meeting to Order**
2. **Attendance**
3. **Pledge of Allegiance**
4. **Resolution to Appoint Stephen Diffley to the Open Town Board Seat**
5. **Resolution to Accept the 2/25/26 Meeting Minutes**
6. **Summary of Bills** – The Town will be paying bills in the amount of \$320,730.95
7. **Kiwanis Clean Up Event Announcement by Tommy Flynn** – April 11th
8. **Public Comment**
9. **Reports** – Basketball Program, Building Department, Animal Control, Parks & Recreation, Police Department, Route 17 Into I-86 Updates, Grant Update, Water Department, Planning/Zoning Boards
10. **Comptroller Meyer 2025 Year-End Financial Report**
11. **Resolution to Accept Agreement with MuniCollab for Planning Board and Zoning Board of Appeals Advanced Services** – Service modernizes presentation materials, transparency, and understanding of applications, documents, and more regarding the Planning and Zoning Boards. Cost: Year 1 - \$11,750, Year 2 - \$6,750, and Year 3 - \$6,750. Will be a 75/25 split between the PB and ZBA budgets
12. **Resolution to Authorize Supervisor Holdridge to Sign Generator Maintenance Agreement with Gentech**
13. **Resolution to Authorize Creation of a Chester Commons Lighting Upgrades Cash Reserve** – Using the remaining \$6,696.52 from the \$20,000 Peckham grant award from 2025. Will be used to pay off the rest of the upgrade costs this Spring
14. **Senior Bus Trip Refund Request for Three Chester Residents** – Various events prevented the three from being able to attend these trips. \$458 per resident
15. **Resolution to Authorize Town Engineer John Queenan to Create Bid Docs for Surrey Culvert, Pond Rd Dam, and Highway Dept. Roof Projects**

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16. **Resolution to Authorize Supervisor Holdridge to Sign Fire and Burglar Alarm Agreements with Harry Rotolo & Son, Inc - \$45 and \$29 per month respectively**
17. **Resignation of Connie Roach from Chester Parks Advisory Board**
18. **Resolution to Approve Justice Court Education Request to Attend 2026 Impaired Driving Seminar During May 6 & 7 – Two employees, no seminar fee**
19. **Resolution to Accept Highway Roof Project Bond Resolution - \$150,000**
20. **Resolution to Accept Pond Rd Headwall Project Bond Resolution - \$200,000**
21. **Resolution to Accept Surrey Rd Culvert Project Resolution - \$600,000**
22. **Executive Session – Litigation & Personnel**
23. **New Business**
24. **Public Comment**
25. **Adjournment**