

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the above date.

Upon call of the roll, the following Committee members were recorded present: Committeeman DelCore, Committeeman Ferrera, Committeeman Robert Wagner, Deputy Mayor Carl Suraci, and Mayor Gloria McCauley. Also, in attendance were Township Attorney Albert E. Cruz, Township Administrator / Acting Clerk Mike Merdinger and Assistant to the Administrator Dianne Borngesser.

SALUTE TO THE FLAG

Following roll call, Mayor McCauley advised that notice of this meeting was made in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, Public Law 1975, by posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on August 23, 2011.

PROCLAMATIONS / PRESENTATIONS / APPOINTMENTS

- *None at this time*

APPROVAL OF MINUTES

- *Approval of the July 26, 2011 Regular Meeting Minutes*

Upon motion by Deputy Mayor Suraci, seconded by Committeeman Wagner, the minutes of the July 26, 2011, Regular Meeting were approved upon the call of the roll.

Yes – Ferrera, Wagner, Suraci, McCauley

Abstain - DelCore

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman DelCore

Committeeman DelCore acknowledged the Hillsborough Economic and Business Development Committee (EBDC) and the fact that the committee has added their 1,000 business to their group.

Committeeman DelCore stated that the Hillsborough group is the largest EBDC in Somerset County.

Committeeman DelCore thanked Hillsborough EBDC chairman, Shawn Lipani, and the many dedicated volunteers and supportive members of the Hillsborough EBDC for their continued work.

Committeeman Ferrera

Committeeman Ferrera thanked Rich Resavy, Fred Tenore, the entire Recreation Department and all the volunteers who put together the Fishing Derby and Campout at Ann Van Park. They put on a great event.

Committeeman Wagner

Committeeman Wagner wanted the public to be aware that the registration for the Vietnam Era Commemorative Medal has been extended to Septemeber 1 for past and current Somerset County residents who served in Vietnam between December 31, 1960 and May 7, 1975.

Committeeman Wagner started that the registration may be done by the veteran or a family member of a living or deceased Vietnam veteran.

Committeeman Wagner added that the presentation of the medals will take place in the fall as part of the traveling tribute of the Vietnam Memorial exhibit at North Branch Park in Bridgewater.

Committeeman Wagner said the exhibit will be open to the public around the clock from October 13 at 1PM through October 16 at 3PM.

Committeeman Wagner stated if the medal recipients are unable to attend their medal will be mailed to them. For additional information, please see our website or you may contact Somerset County at 908-541-5710 or email www.co.somerset.nj.us to receive registration forms.

Deputy Mayor Suraci

Nothing at this time

Mayor McCauley

Mayor McCauley said that you may have felt the earth move a bit under your feet – this was the result of a magnitude 5.9 earthquake that occurred in the state of Virginia – just before 2pm this afternoon.

Mayor McCauley stated that no damage or injuries were reported here in Hillsborough and our thoughts are with those at the epicenter.

Mayor McCauley welcomed everyone back and said we have had some exciting things happening in the last few weeks.

Mayor McCauley announced that Money Magazine named Hillsborough Township as one of the best places to live in the nation, in the September edition of their magazine.

Mayor McCauley said Hillsborough Township is only one of five New Jersey towns to achieve this distinction and the only town from Somerset County.

Mayor McCauley stated that Money Magazine considers various criteria when ranking towns across America for their “Best Places List” including top-notch schools, outdoor activities, population, weather, safety, quality of life and economic strength.

Mayor McCauley congratulated Hillsborough Township and all the residents who make this community what it is!

Mayor McCauley stated that the Rotary Fair was last week and although there were cancellations, the overall turnout was great. Commiteeman Wagner said that the fair did miss some night due to rain but was able to hold 3 full night of the event.

Mayor McCauley thanked all those on the Rotary for their volunteerism and making the Fair happen.

Mayor McCauley said lot of time and energy goes into an event such as the fair and she is very appreciative of everyone’s efforts.

Mayor McCauley stated that Governor Christie had visited Hillsborough for the second time this year, when he signed open space legislation at the Doyle Farm on Mill Lane. We are very fortunate to have had the Governor visit the Township twice this year.

Mayor McCauley said she along with other local, State and County officials, including Congressman Lance, Assemblyman Peter Biondi and Assemblywoman Denise Coyle, joined Governor Chris Christie at Doyle's Unami Farm in Hillsborough, on Wednesday, August 3rd, to commemorate the signing of three bills that will appropriate more than \$150 million to preserve farmland and numerous other properties throughout New Jersey.

Mayor McCauley stated that the bills signed by Governor Christie will appropriate \$84.5 million for local government open space acquisition and park development projects, \$14.8 million for grants to nonprofit entities to acquire or develop land for recreation or conservation and \$57 million for other conservation projects, including Blue Acres projects.

Mayor McCauley reminded everyone that the fireworks are scheduled for Monday, September 5 – which is Labor Day – at the Auten Road Intermediate School.

Mayor McCauley said the Fireworks are being sponsored by Assemblyman Peter Biondi and TD bank and that shuttle buses will run to the Auten Road site from the high school and middle school for the event.

Mayor McCauley spoke how this September 11th marks the 10th Anniversary of the most severe attacks on our country and also a date that Congress has designated as Patriot Day and the National Day of Service and Remembrance.

Mayor McCauley stated there are numerous events locally, within Hillsborough as well as Somerset County, to commemorate and honor those who lost their lives on that most somber day and unforgettable day.

Mayor McCauley said Fire Company #2 invites all residents to their annual 9/11 ceremony to be held on Sunday, September 11th from 10-10:30am at the fire station on Route 206.

Mayor McCauley also said Woods Road Fire Company #3 is hosting a 9-11 Memorial Garden Dedication Ceremony on Sunday, September 11th at the Woods Road Firehouse. The Garden opens at 11am and the ceremony will begin at noon. Refreshments will be served following the ceremony.

Mayor McCauley stated that Norz Hill Farm will be opening their Corn Maze on September 11th which has been dedicated to the remembrance and honor of the victims of 9-11.

Mayor McCauley said the actual maze is the outline of the Statue of Liberty, with the words "Never Forget" and the date, 9/11/01 on the top and "God Bless America" on the bottom.

Mayor McCauley said ticket sale proceeds from Sunday, September 11th will be donated to the emergency response organizations within the Township.

NEW BUSINESS

- *None at this time*

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

- *None at this time*

PUBLIC HEARINGS

2011-16 An Ordinance authorizing the Township of Hillsborough to Enter into a Grant of Easement with Public Service Electric and Gas Company Over and Under a Portion of Block 150, Lot 4 and Block 143, Lot 7.19 as shown on the Tax Map of the Township of Hillsborough.

WHEREAS, the Township of Hillsborough is the owner of Block 150, Lot 4 and Block 143, Lot 7.19, as shown on the Township of Hillsborough Tax Map; and

WHEREAS, Public Service Electric & Gas Company is a public utility of the State of New Jersey; and

WHEREAS, on January 30, 2009, the PJM, a regional transmission organization that coordinates the movement of wholesale electricity in all or parts of thirteen (13) states, including the State of New Jersey, and the District of Columbia, consisting of an area that includes more than 51 million people, notified PSE&G that an expansion of PSE&G electric transmission lines was required for the Branchburg to Flagtown and the Flagtown to Bridgewater circuit; and

WHEREAS, pursuant to N.J.S.A. 48:3-17.6 and N.J.A.C. 14:1-5.8, PSE&G has the authority to seek to exercise the power of eminent domain; and

WHEREAS, PSE&G has negotiated in good faith with the Township for the acquisition of a Grant of Easement over and under these properties; and

WHEREAS, Block 150, Lot 4 is shown on the Township's Recreation and Open Space Inventory as Green Acres encumbered property; and

WHEREAS, PSE&G is proceeding before the New Jersey Department of Environmental Protection and, ultimately, the State House Commission to allow a portion of Block 150, Lot 4 to be diverted for the proposed expansion, which consists of extending an arm of the existing electric transmission tower over this parcel; and

WHEREAS, PSE&G had an appraisal of the easement area for Block 150, Lot 4 performed, and that appraisal concluded that the value of the easement was \$8,200.00; and

WHEREAS, PSE&G agreed to increase that amount to \$9,100.00; and

WHEREAS, the final calculation of the easement value will be made pursuant to N.J.A.C. 7:36-26 et seq., and, more specifically, N.J.A.C. 7:36-26.10; and

WHEREAS, the disposition of these funds will occur pursuant to N.J.A.C. 7:36-26.10(e)4; and

WHEREAS, the Township Committee, based upon the Tax Assessor's recommendations, believes this is a fair value for the easement; and

WHEREAS, PSE&G had an appraisal of the easement area for Block 143, Lot 7.19 performed, and that appraisal concluded that the value of the easement, which also consists of extending an arm of the existing electric transmission tower over this parcel, was \$4,300.00; and

WHEREAS, PSE&G agreed to increase that amount to \$17,000.00 which the Township Committee, based upon the Tax Assessor's recommendation, believes is a fair value for the easement; and

WHEREAS, the Township Committee believes that the Grants of Easement promote the public welfare because the PJM has authorized this expansion.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. That the Grant of Easement to Public Service Electric & Gas Company over and under Block 150, Lot 4 is hereby approved, subject to the State House Commission approving the diversion application.
2. That the Grant of Easement to Public Service Electric & Gas Company over and under Block 143, Lot 7.19 is hereby approved.
3. That the Mayor and Acting Clerk are hereby authorized to sign Grants of Easement in a form acceptable to the Township Administrator and Attorney.
4. That this Ordinance takes effect as provided by law.

Mayor McCauley said last month we introduced Ordinance 2011-16, to recap, PSE&G has requested easements over two locations within the Township, as a result of expansion of their electric transmission lines.

Mayor McCauley reported appraisals for both properties were completed by PSE&G and based on the recommendations of the Tax Assessor the Township is getting a fair value for the easements.

Committeeman Ferrera moved to open the public hearing on Ordinance 2011-16. Said motion was seconded by Committeeman Wagner and carried unanimously upon call of the roll.

Deputy Mayor Suraci moved to close the public hearing on Ordinance 2011-16. Said motion was seconded by Committeeman Ferrera and carried unanimously upon call of the roll.

Committeeman Ferrera moved to adopt Ordinance 2011-16. Said motion was seconded by Deputy Mayor Suraci and carried unanimously upon call of the roll.

2011-17 An Ordinance appropriating certain monies held by the Township of Hillsborough, County of Somerset, State of New Jersey, for the purchase of various capital improvements in the amount of \$646,300 in and for the Township of Hillsborough.

WHEREAS, there are funds available in the Hillsborough Township Capital Improvement Fund in the amount of \$646,300.00 and

WHEREAS, the Hillsborough Township Committee has determined there is a need to appropriate a portion of the aforesaid Capital funds for the following purposes and amounts:

Police Radios/Equipment Modifications	80,000.00
Two (2) Defibrillators for Police Vehicles	4,600.00
Two (2) Dashboard Radar Units	5,700.00
One (1) Ambulance Re-Chassis	90,000.00
Larimore System (Upgrade Police CAD & Records System)	130,000.00
2011 Volvo Hook Lift Tandem Truck – Public Works	286,000.00
DPW Remediation	50,000.00
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	646,300.00
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NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the aforementioned sums are hereby appropriated.

This ordinance shall take effect upon final adoption and publication according to law.

Mayor McCauley said when introduced, this ordinance authorizes spending for Capital projects in the amount of \$646,300 and it is 14% lower than last year's ordinance and is for only the absolute necessities.

Mayor McCauley said the items appropriated in the 2011 Capital Ordinance are based on the recommendations of the Capital Planning Committee. There are sufficient funds available from prior year Capital Ordinances and DOT Grants to provide monies for the road and sidewalk projects that were recommended by the Capital Planning Committee. Therefore, there is no need to appropriate any monies in this year's Capital Ordinance for those projects.

Mayor McCauley said this is the 9th year in a row that the Committee's commitment to the "Pay As You Go" Capital Improvement Plan has resulted in a decrease in spending, minimal bonding and long-term fiscal responsibility for the Township.

Deputy Mayor Suraci moved to open the public hearing on Ordinance 2011-17. Said motion was seconded by Committeeman DelCore and carried unanimously upon call of the roll.

Committeemen Wagner and Suraci both commented on their support of this ordinance based in its fiscal soundness.

Committeeman DelCore moved to close the public hearing on Ordinance 2011-17. Said motion was seconded by Deputy Mayor Suraci and carried unanimously upon call of the roll.

Committeeman Wagner moved to adopt Ordinance 2011-17. Said motion was seconded by Deputy Mayor Suraci and carried unanimously upon call of the roll.

INTRODUCTION OF NEW ORDINANCES

2011-18 An Ordinance authorizing the Township of Hillsborough to accept a Conservation Easement from Conard-Warmke, LLC, and from John T. Warmke and Diane Warmke on a portion of Block 203.23, Lot 53, as shown on the tax map of the Township of Hillsborough. *Further consideration of this ordinance and public hearing will be held on September 27, 2011.*

WHEREAS, the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, wished to accept a Conservation Easement, dated June 2, 2011, conveyed to the Township by Conard-Warmke, LLC, as to a one-half (1/2) interest, and from John T. Warmke and Diane Warmke, as to a one-half (1/2) interest on a portion of Block 203.23, Lot 53; and

WHEREAS, the purpose of this conveyance is to satisfy conditions of subdivision approval, as set forth in a Resolution adopted by the Planning Board of the Township of Hillsborough, dated November 12, 2009; and

WHEREAS, the Township Attorney for the Township of Hillsborough has reviewed the above Easement and finds it acceptable in all respects.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes acceptance of the above Easement attached hereto and directs its appropriate officials to execute and file such documents as may be necessary

This Ordinance takes effect as provided by law.

Mayor McCauley stated this ordinance allows the Township to accept a conservation easement over a portion of Block 203.23, Lot 53 and is a required condition of the planning board approval process.

Mayor McCauley stated under local land and building law, a municipality may only accept land or interests in land through the adoption of an ordinance. This has been reviewed and found acceptable by the Township Attorney.

Committeeman DelCore moved that the aforesaid Ordinance be passed on first reading and that the Ordinance be further considered at a public hearing held on September 27, 2011 at 7:30 p.m. Said motion was seconded by Committeeman Wagner and unanimously approved upon call of the roll.

CONSIDERATIONS

1. **Resolution authorizing the Township of Hillsborough to join the National Moment of Remembrance of the 10th Anniversary of September 11th.**

WHEREAS, the governing body of the Township of Hillsborough expresses their support of the United State's Senate regarding coming together as a Nation and ceasing all work or other activity for a moment of remembrance beginning at 1:00 p.m. Eastern Daylight Time on September 11, 2011, in honor of the 10th anniversary of the terrorist attacks committed against the United States on September 11, 2001; and

WHEREAS, at 8:46 a.m., on September 11, 2001, hijacked American Airlines Flight 11 crashed into the upper portion of the North Tower of the World Trade Center in New York City, New York; and

WHEREAS, 17 minutes later, at 9:03 a.m., hijacked United Airlines Flight 175 crashed into the South Tower of the World Trade Center; and

WHEREAS, at 9:37 a.m., the west wall of the Pentagon was hit by hijacked American Airlines Flight 77, the impact of which caused immediate and catastrophic damage to the headquarters of the Department of Defense; and

WHEREAS, at approximately 10:00 a.m., the passengers and crew of hijacked United Airlines Flight 93 acted heroically to retake control of the airplane and thwart the taking of additional American lives by crashing the airliner in Shanksville, Pennsylvania, and, in doing so, gave their lives to save countless others; and

WHEREAS, nearly 3,000 innocent civilians were killed in the heinous attacks of September 11, 2001; and

WHEREAS, tens of thousands of individuals narrowly escaped the attacks at the Pentagon and World Trade Center and, as witnesses to this tragedy, are forever changed; and

WHEREAS, countless fire departments, police departments, first responders, governmental officials, workers, emergency medical personnel, and volunteers responded immediately and heroically to those horrific events; and

WHEREAS, the Fire Department of New York suffered 343 fatalities on September 11, 2001, the largest loss of life of any emergency response agency in United States history; and

WHEREAS, the Port Authority Police Department suffered 37 fatalities in the attacks, the largest loss of life of any police force in United States history in a single day; and

WHEREAS, the New York Police Department suffered 23 fatalities as a result of the terrorist attacks; and

WHEREAS, the impact of that day on public health continues through 2011, as nearly 90,000 people are at risk of or suffering from negative health effects as a result of the events of September 11, 2001, including 14,000 workers and 2,400 community residents who are sick, and tens of thousands of others whose health is being monitored; and

WHEREAS, 10 years later, the people of the United States and people around the world continue to mourn the tremendous loss of innocent life on that fateful day; and

WHEREAS, 10 years later, thousands of men and women in the United States Armed Forces remain in harm's way defending the United States against those who seek to threaten the United States; and

WHEREAS, on the 10th anniversary of this tragic day, the thoughts of the people of the United States are with all of the victims of the events of September 11, 2001 and their families; and

WHEREAS, the lives of Americans were changed forever on September 11, 2001, when events threatened the American way of life; and

WHEREAS, in 2009, Congress and the President joined together to designate September 11 as a National Day of Service and Remembrance under the Serve America Act (Public Law 111-13; 123 Stat. 1460); and

WHEREAS, in September 2009 and 2010, President Obama issued Proclamation 8413 (74 Fed. Reg. 47045) and Proclamation 8559 (75 Fed. Reg. 56463) proclaiming September 11, 2009, and September 11, 2010, respectively, as Patriot Day and National Day of Service and Remembrance; and

WHEREAS, September 11 will never, and should never, be just another day in the hearts and minds of all people of the United States;

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey:

(1) recognizes September 11, 2011, as a day of solemn commemoration of the events of September 11, 2001, and a day to come together as a Nation; and

(2) offers its deepest and most sincere condolences to the families, friends, and loved ones of the innocent victims of the September 11, 2001, terrorist attacks; and

(3) honors the heroic service, actions, and sacrifices of first responders, law enforcement personnel, State and local officials, volunteers, and countless others who aided the innocent victims of those attacks and, in doing so, bravely risked and often gave their own lives; and

(4) recognizes the valiant service, actions, and sacrifices of United States personnel, including members of the United States Armed Forces, the United States intelligence agencies, the United States diplomatic service, homeland security and law enforcement personnel, and their families, who have given so much, including their lives and well-being, to support the cause of freedom and defend the security of the United States; and

(5) reaffirms that the people of the United States will never forget the challenges our country endured on and since September 11, 2001, and will work tirelessly to defeat those who attacked the United States; and

BE IT FURTHER RESOLVED that on the 10th anniversary of this tragic day in United States history the governing body of the Township of Hillsborough calls upon all of the people and institutions of the United States to observe a moment of remembrance on September 11, 2011, including (i) media outlets; (ii) houses of worship; (iii) military organizations; (iv) veterans organizations; (v) airlines; (vi) airports; (vii) railroads; (viii) sports teams; (ix) the Federal Government; (x) State and local governments; (xi) police, fire, and other public institutions; (xii) educational institutions; (xiii) businesses; and (xiv) other public and private institutions; and

BE IT FURTHER RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby encourages the observance of the moment of remembrance to last for 1 minute beginning at 1:00 p.m. Eastern Daylight Time by, to the maximum extent practicable ceasing all work or other activity; and marking the moment in an appropriate manner, including by ringing bells, blowing whistles, or sounding sirens.

Mayor McCauley stated we are passing the above mentioned resolution this evening to show our support, demonstrate our unity as a nation and pay tribute to those we lost by sounding local sirens for one minute at 1 pm on September 11, 2011 and notifying residents of the forthcoming Moment of Remembrance.

Mayor McCauley said during the Moment of Remembrance every person across the country is called upon to stop and remember those we lost in the September 11th attacks. Senator Lautenberg has requested that all firehouses, churches and other institutions sound sirens and ring bells for one minute at 1:00 p.m. on September 11th.

Upon motion by Committeeman Wagner seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the roll.

2. **Resolution acknowledging the Annual Audit for the Year 2010 of Hillsborough Township, Somerset County.**

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2010 has been filed by a Registered Municipal Accountant with the Township of Hillsborough's Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments

and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Mayor McCauley said the Township Auditor, Suplee Clooney, has completed the audit of the Township finances for 2010. The Auditor found the Township's financial ledgers in compliance.

Mayor McCauley stated State law requires the Township Committee to review the audit and so acknowledge by this resolution. Audit results will be published in the newspaper, as required by law, and will be made available on the Township's website which is our policy. A full copy of the audit is available for public review in the Township Clerk's Office.

Mayor McCauley introduced Ms. Nancy Haberle, the township Chief Financial Officer (CFO) who gave a brief summary of the annual audit process. Ms. Haberle asked the committee to accept the audit action plan that she has brought forward.

Upon motion by Committee DelCore and seconded by Committeeman Wagner, the aforesaid resolution was unanimously approved upon call of the roll.

3. **Resolution accepting and approving the plan to implement the recommendations of the 2010 Audit.**

WHEREAS, in accordance with Local Finance Notice 92-15, Hillsborough Township must submit a plan to implement the recommendations for 2011 to the Division of Local Government Services in regards to the Township Audit of 2010; and

BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey hereby accepts and approves the attached "2010 Plan to

Implement Recommendation for 2011 for the Township of Hillsborough” as submitted by Chief Finance Officer Nancy Haberle.

Upon motion by Deputy Mayor Suraci seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the roll.

4. **Resolution acknowledging the Best Practices Inventory questionnaire for the year 2011 for Hillsborough Township, Somerset County and authorizing the submission of the questionnaire and the Public Certification form.**

WHEREAS, the State of New Jersey Fiscal Year 2012 Appropriations Act (P.L. 2011, c.85) requires the Division of Local Government Services to determine how much of each municipality’s final 5% allocation of it CMPTRA and ETR aid will be disbursed based upon the results of a Best Practices Inventory completed by each municipality; and

WHEREAS, the Best Practices Inventory Questionnaire must be completed, certified and submitted by the Chief Financial Officer of the municipality to the Division of Local Government Services no later than September 1, 2011; and

WHEREAS, the completed Best Practices Inventory Questionnaire must be reviewed by the Governing Body at a public meeting and the review must be certified to the Division of Local Government Services by the Acting Clerk; and

WHEREAS, Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey has reviewed, discussed and approves the Best Practices Inventory Questionnaire as completed and certified by the Chief Finance Officer; and

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby states that it has reviewed, discussed and approved the Best Practices Inventory Questionnaire in a public meeting and does hereby authorize the Chief Finance Officer to submit the Best Practices Inventory Questionnaire as completed and authorizes the Acting Clerk to complete the Best Practice Public Meeting Certification Form, both of which are to be submitted to the Division of Local Government Services to show evidence of said compliance

Mayor McCauley stated that Hillsborough Township has met the state’s best practice criteria for the second year in a row, qualifying for 100% of the eligible state aid.

Mayor McCauley said that the Township’s total State Aid for 2011 is \$3,107,309.

Mayor McCauley introduced Ms. Nancy Haberle, our Chief Financial Officer, who gave an explanation of the Best Practices Questionnaire.

Upon motion by Committeeman Ferrera seconded by Deputy Mayor Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

5. **Resolution approving Person-To-Person transfer of liquor license #1810-33-007-008 from Charlie Browns of Hillsborough, Inc. to Richard M. Grosso, Jr. and Mary Coleen Grosso (KBLJ, LLC) for premises located at 315 Route 206, Hillsborough Township.**

WHEREAS, an application has been filed for a person to person transfer of Plenary Retail Consumption License No. 1810-33-007-008, heretofore issued to Richard M. Grosso, Jr. and Mary Coleen Grosso c/o KBLJ, LLC; and

WHEREAS, the submitted application is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed accordingly to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey does hereby approve, effective August 24, 2011 the transfer of the aforesaid Plenary Retail Consumption License to KBLJ, LLC, and does hereby direct the Acting Township Clerk to endorse the license certificate to the new ownership, upon receipt of an original certificate of tax sales authority for transfer as follows: "This license, subject to all its terms and conditions, is hereby transferred to KBLJ, LLC, effective August 24, 2011."

Mayor McCauley said this is a transfer of the liquor license from Charlie Browns to KBLJ, LLC who will be opening a new establishment located at 315 Route 206.

Upon motion by Committeeman Wagner seconded by Committeeman Ferrera, the aforesaid resolution was unanimously approved upon call of the roll.

6. **Resolution amending 2011 contract for Hillsborough-Millstone Municipal Alliance Service for Ryan's Story.**

WHEREAS, the Hillsborough-Millstone Municipal Alliance presents various programs and activities throughout the year; and

WHEREAS, there is a need to enter into service contracts with various vendors all below the thresholds of the Local Public Contracts Law and the Local Unit Pay-to-Play Law; and

WHEREAS, an additional Ryan's Story Presentation shall be presented, in an amount not to exceed \$700.00; and

WHEREAS, these program services need to be provided for the period July 1, 2011 through December 31, 2011; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer, said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

1. The Mayor and Acting Township Clerk are hereby authorized to execute the Township standard form of agreement, for services and any modifications thereto and related constituent documents as may be found acceptable by the Township Committee.
2. A notice of this action shall be printed in the official Township newspaper.

Mayor McCauley said due to funds remaining in the Hillsborough / Millstone Municipal Alliance 2010 Account, the Alliance seeks to add an additional program for this year.

Upon motion by Committeeman DelCore seconded by Deputy Mayor Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

7. **Resolution authorizing the renewal of Manville-Hillsborough Elks liquor license for the 2011-2012 license term.**

WHEREAS, the Hillsborough Township Police Department has conducted a thorough investigation of each retail licensee and club licensee to insure that criminally disqualified and other unfit persons do not acquire or hold direct interests in the retail alcoholic beverage industry; and

WHEREAS, the Township Clerk has certified that each licensee has posted the required municipal fee of \$2,500 for a Plenary License and \$188 for the Club License together with the State fee of \$200; and

WHEREAS, the Township Clerk has further certified that each license holder has submitted the appropriate and complete renewal application, and each has been granted a New Jersey State Tax Clearance Certificate as required by law; and

WHEREAS, as a result of the aforementioned investigations, a report by the Hillsborough Police Department has been submitted confirming that the applicants are not subject to any of the disabilities set forth in Title 33 New Jersey Statutes; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough that Plenary Retail Consumption Licenses is hereby renewed to the following license holder for the year 2011-2012 effective August 24, 2011:

Name	License Number
Manville BPOE Lodge 2119 1500 Brooks Blvd. Hillsborough, NJ 08844 t/a Manville-Hillsborough BPOE Lodge 2119	#1810-31-012-001

Mayor McCauley said the Manville – Hillsborough Elks has paid their requisite fees, has been reviewed by the Police Department, and has filed all the appropriate documentation to have their license renewed.

Upon motion by Committeeman Wagner seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the roll.

8. **Resolution to authorize Change Order #s 3, 4, and 5 for the Claremont Sewer Project. (P&A Construction, Inc.)**

WHEREAS, P&A Construction, Inc. has been awarded a contract for the Claremont Sewer Project at a cost of \$3,077,538.90 pursuant to bids received January 10, 2010; and

WHEREAS, Change Order No. 3 includes the adjustments to the pavement quantities and methods of measurement and there is no additional cost due to this Change Order; and

WHEREAS, it has been determined by the Township’s project Engineer that due to unanticipated issues and other additional work, that change order items in the amount of \$182,498.99 are necessary for the efficient and safe completion of the sanitary sewer project; and

WHEREAS, the additional work included in these change order are as follows:

DESCRIPTION	P&A No.	APPROVED AMOUNT
Overtime compensation for railroad requirement to work On Saturday	S8	\$ 3,148.30

Additional dept and size of fence posts for 8 foot fen	S9	\$ 16,106.24
8" milling and base course restoration (HMA 19M64)	S7	\$161,473.20
Pavement striping	S8	\$ 1,771.25
TOTAL		\$182,498.99

WHEREAS, the additional work and the adjustments makes the total cost of this modification \$431,573.44; and

WHEREAS, the cost of the Claremont sanitary sewer project is to be paid by special assessment on the benefiting property owners, not Hillsborough taxpayers; and

WHEREAS, funds are available and have been certified as such by the Chief Financial Officer
said certification is attached to his resolution.

NOW, THEREFORE, BE IT RESOLVED that the Hillsborough Township Committee hereby authorizes the execution of Change Order #s 3, 4 and 5 in the amount of \$182,498.99 to the contract awarded to P&A Construction, Inc.

Mayor McCauley reported that the Claremont sewer project engineer, Maser Consulting, has advised that, because of the significant size of the project, the age of some of the roadways, and potential field changes, there is the need to adjust the original contract amount due to unforeseen and unanticipated costs.

Mayor McCauley said we are advised by the project engineer that this change order is necessary for the efficient and safe completion of the project.

Upon motion by Committeeman DelCore seconded by Committeeman Wagner, the aforesaid resolution was unanimously approved upon call of the roll.

9. **Resolution authorizing payment to Maser Consulting for additional services for the Claremont Sanitary Sewer Extension, in an amount not to exceed \$129,000.**

WHEREAS, on January 6, 2009, as a result of the fair and open procurement process, N.J.S.A. 19:44A-20.4-5 et seq., Maser Consulting, P.A., was awarded a contract to provide professional engineering services for the construction administration and oversight of the extension of sanitary sewers within the existing Claremont residential area; and

WHEREAS, there is now the necessity for additional engineering services for the Claremont Area Sanitary Sewer Extension Project consisting of construction administration and oversight in a sum not to exceed \$129,000.00, as described in a proposal from Maser Consulting, P.A., dated July 20, 2011; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer and said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that Maser Consulting, P.A., is authorized to perform additional professional engineering services outlined in their proposal, dated July 20, 2011, in an amount not to exceed \$129,000.00 for construction administration and oversight services for the Claremont Area Sanitary Sewer Extension Project.

Mayor McCauley said the Claremont Sanitary Sewer Extension project is in the final stages of completion.

Mayor McCauley stated the main sewer lines have all be installed and tested and that paving has commenced and the project is on budget.

Mayor McCauley stated that however the original Maser Consulting budget did not anticipate the additional tasks beyond the original scope of the project and that this sum is the estimate to complete the project.

Upon motion by Committeeman DelCore seconded by Committeeman Wagner, the aforesaid resolution was unanimously approved upon call of the roll.

10. **Resolution authorizing the hiring of David Kois, Zoning Officer and Elizabeth (Betsy) Hollenbach as Assistant to the Mayor and Administrator.**

WHEREAS, there exists a vacancy in the position of Zoning Officer/Assistant Planner in the Planning/Zoning Department, due to the resignation of Rebecca Marshall; and

WHEREAS, the Township Planner recommends the hiring of David Kois as Zoning Officer/Assistant Planner in the Planning/Zoning Department an annual salary of \$40,441.00, effective August 29, 2011; and

WHEREAS, there exists a vacancy in the position of Assistant to the Mayor and Administrator, due to the resignation of Brianne Resavy; and

WHEREAS, the Township Administrator recommends the hiring of Elizabeth (Betsy) Hollenbach as Assistant to the Mayor and Administrator in the Mayor/Administrator/Clerk's Office at an annual salary of \$34,000, effective September 12, 2011; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendations of the Township Planner and the Township Administrator hereby be accepted and approved, and that the following appointments be made:

- David Kois as Zoning Officer/Assistant Planner in the Planning Department at an annual salary of \$40,441.00, effective August 29, 2011.
- Elizabeth (Betsy) Hollenbach as Assistant to the Mayor and Administrator in the Mayor/Administrator/Clerk's Office at an annual salary of \$34,000, effective September 12, 2011.

Upon motion by Committeeman Wagner seconded by Deputy Mayor Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

11. **Resolution supporting the New Jersey State House Commission Final Application to the NJDEP Green Acres Program for Diversion of Parkland adjacent to Auten Road, Township of Hillsborough.**

Upon motion by Committeeman DelCore seconded by Deputy Mayor Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

CONSENT

1. **Resolution authorizing tuition reimbursement to Captain Paul Merkler for completion of the class "Criminal Justice Organization and Administration" offered through Columbia Southern University, in the amount of \$450.00, pursuant to Article XVII of the current PBA Contract.**

WHEREAS, it is the policy of the Township of Hillsborough to encourage continuing education on the part of full-time employees for the purpose of enabling them to better perform in their jobs and to better prepare them in the event of an opportunity for advancement and promotion within the Township; and

WHEREAS, financial assistance for education is outlined in Article XVIII of the current PBA contract; and

WHEREAS, Captain Merkler has successfully completed the "Criminal Justice Organization and Administration" course through Columbia Southern University; and

WHEREAS, Captain Merkler has requested consideration under the Township's Educational Assistance provisions; and

WHEREAS, the Chief of Police has requested favorable consideration of Captain Merkler's request for financial reimbursement of seventy-five percent (75%) of the \$600.00 cost incurred for a total of \$450.00.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved.

2. **Resolution authorizing Officer Christopher McMinn to enroll in "Elements of Intercultural Communication" and "White Collar Crime" and to be eligible for tuition reimbursement of said courses once they have been successfully completed, pursuant to Article XVII of the current PBA Contract.**

WHEREAS, it is the policy of the Township of Hillsborough to encourage continuing education on the part of full-time employees for the purpose of enabling them to better perform in their jobs and to better prepare them in the event of an opportunity for advancement and promotion within the Township; and

WHEREAS, financial assistance for education is outlined in Article XVIII of the current PBA contract; and

WHEREAS, Officer Christopher McMinn is requesting authorization to take "Elements of Intercultural Communication" and "White Collar Crime", towards his Bachelor's Degree in Criminal Justice; and

WHEREAS, Officer McMinn has requested consideration under the Township's Educational Assistance provision upon successful completion of the aforementioned course; and

WHEREAS, the Chief of Police has requested favorable consideration of Officer McMinn's request for financial reimbursement of seventy-five percent (75%) of the cost incurred upon successful completion of the classes.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved.

- 3. Resolution authorizing tuition reimbursement to Officer Christopher McMinn for completion of the class "Global Environmental Change" offered through Thomas Edison State College, in the amount of \$762.74, pursuant to Article XVII of the current PBA Contract.**

WHEREAS, it is the policy of the Township of Hillsborough to encourage continuing education on the part of full-time employees for the purpose of enabling them to better perform in their jobs and to better prepare them in the event of an opportunity for advancement and promotion within the Township; and

WHEREAS, financial assistance for education is outlined in Article XVIII of the current PBA contract; and

WHEREAS, Officer McMinn has successfully completed the "Global Environmental Change" course through Thomas Edison State College; and

WHEREAS, Officer McMinn has requested consideration under the Township's Educational Assistance provisions; and

WHEREAS, the Chief of Police has requested favorable consideration of Officer Christopher McMinn's request for financial reimbursement of seventy-five percent (75%) of the \$1,016.99 cost incurred for a total of \$762.74.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved.

- 4. Resolution accepting the retirement of Margaret Pawlowicz, Secretary to the Engineer, effective September 1, 2011 and authorizing the Township Administrator/Acting Clerk to post for the position of Secretary to the Engineer.**

WHEREAS, Margaret Pawlowicz is employed by the Township of Hillsborough as Secretary to the Engineer in the Engineering Department; and

WHEREAS, Margaret Pawlowicz submitted her retirement to the position of Secretary to the Engineer in the Engineering Office, effective September 1, 2011.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey hereby accepts the retirement of Margaret Pawlowicz, effective September 1, 2011.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that authorization is hereby granted to the Township Administrator/Acting Clerk to post for the position of Secretary to the Engineer.

- 5. Resolution approving the request from Rory Bell for the release of Cash Escrow for Road Opening Permit in the amount of \$150.00.**

WHEREAS, a request has been received from Rory Bell for release of cash escrow for Road Opening Permit; and

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to release the \$150.00 cash escrow that was posted for the completion of the project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

6. Resolution supporting the Over the Limit Under Arrest 2011 Statewide Crackdown.

WHEREAS, Impaired drivers on our nation's roads kill someone every 30 minutes, 50 people per day, and almost 18,000 people each year; and

WHEREAS, 25% of motor vehicle fatalities in New Jersey are alcohol-related; and

WHEREAS, an enforcement crackdown is planned to combat impaired driving; and

WHEREAS, the summer season and the Labor Day holiday in particular are traditionally a time of social gathering which often include alcohol; and

WHEREAS, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the Over the Limit Under Arrest 2011 Statewide Crackdown; and

WHEREAS, the project will involve increased impaired driving enforcement from August 19, 2011 through September 5, 2011; and

WHEREAS, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey declares it's support for the Over the Limit Under Arrest 2011 Statewide Crackdown from August 19, 2011 through September 5, 2011 and pledges to increase awareness of the dangers of drinking and driving.

7. Resolution authorizing the execution of an agreement to accept Public Works Commodities and Services through Cooperative and Joint Purchasing and Services with Somerset County from January 1, 2012 through December 31, 2021.

WHEREAS, the County of Somerset is a leader in the concept of shared services as evidenced by a history of Interlocal Services Agreements pursuant to N.J.A.C. 40:8A-1 et. seq. and Cooperative Pricing System #2-SOCCP pursuant to N.J.S.A. 40A:11-11(5) and N.J.A.C. 5:34-7 et.seq.; and

WHEREAS, the County of Somerset is desirous of contracting public works services to the county municipalities and public units in accordance with N.J.S.A. 40:8A-a et.seq. and the terms of an agreement, copy of which is on file with the Clerk of the Board; and

WHEREAS, the County of Somerset is desirous of implementing a Commodity Resale System in accordance with N.J.A.C. 5:34-7 for the resale of gasoline, diesel fuel, snow removal chemicals, and public works materials and supplies and will act as lead Agency for the County municipalities and public units desiring membership; and

WHEREAS, the Township of Hillsborough wished to enter into this Master Agreement for services as described above.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that we do hereby authorize execution of the agreement by the Mayor and Acting Clerk to accept public works commodities and services through cooperative and joint purchasing and services with Somerset County for the period of January 1, 2012 to December 31, 2021.

8. Resolution Releasing Performance Bond No. 105339285 for New Jersey American Water.

WHEREAS, a request has been received from New Jersey American Water for the release of Performance Bond No. 105339285 for road opening permit; and

WHEREAS, Assistant Township Engineer Thomas Belanger certifies that all improvements along Black Point Road has been satisfactorily completed and recommends that the Township Committee, subject to the review and report of the Township Attorney, take action on the following:

1. Release Performance Bond No. 105339285 from Traveler's Casualty and Surety Company of America.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

9. Resolution authorizing the submission of the 2012 Roadway Local Aid Grant application to the New Jersey Department of Transportation.

WHEREAS, a resolution authorizing the municipality to apply for the 2012 Roadway Local Aid Grant for the pavement overlay of Hamilton Road between the CSX Railroad and Route 206 jug handle; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey hereby endorses the submission of the 2012 Roadway Local Aid Grant to the New Jersey Department of Transportation; and

BE IT FURTHER RESOLVED that the Mayor and Acting Township Clerk are hereby authorized to submit an electronic grant application identified as MA-2012 Hillsborough Township-00019 to the New Jersey Department of Transportation on behalf of the Township of Hillsborough.

BE IT FURTHER RESOLVED that the Mayor and Acting Township Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Hillsborough and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

10. Resolution authorizing refund of tax overpayments in the amount of \$37,617.63.

WHEREAS, real property tax payers overpaid their real property taxes and:

WHEREAS, the Tax Collector has received proof of such payments after correspondence with said property owners:

NOW, THEREFORE BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Tax Collector is hereby authorized to refund said amounts to the property owners. Total, \$37,617.63, properties, 21.

Block	Lot	Name	Amount	Qtr	Year
5	7.01	Corelogic Real Estate Tax Svcs	3,063.70	3 rd	2011
5	7.01 Qfarm	Corelogic Real Estate Tax Svcs	26.54	3 rd	2011
32	13	Corelogic Real Estate Tax Svcs	980.05	3 rd	2011
142.03	14	Lunn, Charles & Morgan Kathleen	1,740.89	3 rd	2011
149.08	43	Arthur L Skaar Jr	1,886.94	3 rd	2011
149.10	9	Corelogic Real Estate Tax Svcs	2,351.34	3 rd	2011
151	12.47	Corelogic Real Estate Tax Svcs	2,507.75	3 rd	2011
151	12.96	Corelogic Real Estate Tax Svcs	2,044.98	3 rd	2011
153.08	9.130 Condo	Corelogic Real Estate Tax Svcs	881.47	3 rd	2011
151.08	16	Corelogic Real Estate Tax Svcs	2,130.54	3 rd	2011
153.09	3201 Condo	Corelogic Real Estate Tax Svcs	1,232.08	3 rd	2011
158	11	Corelogic Real Estate Tax Svcs	1,744.33	3 rd	2011
163.05	70.03 Condo	Corelogic Real Estate Tax Svcs	660.82	3 rd	2011
163.21	9.12 Condo	Corelogic Real Estate Tax Svcs	1,297.18	3 rd	2011
171	14.02 Qfarm	Corelogic Real Estate Tax Svcs	5.44	3 rd	2011
174	33.04	Corelogic Real Estate Tax Svcs	2,530.87	3 rd	2011
180.07	7	Mishra, Shankar A & Nupur	1,213.41	3 rd	2011
180.07	7	Beazer Homes	1,820.06	3 rd	2011
183.02	8	BAC Tax Services	1,808.00	3 rd	2011
204	1.31	Corelogic Tax Services, LLC	5,553.22	3 rd	2011
205.31	46	He, Yi & Hua	2,138.02	3 rd	2011

11. Resolution approving the application for Special Permit for Social Affair for Manville-Hillsborough Elks to be held on September 17, 2011.

WHEREAS, an application for a Special Permit for Social Affair has been filed by Manville-Hillsborough Elks for an event to be held on September 17, 2011; and

WHEREAS, the submitted application forms are complete in all respects.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby approves the application for Special Permit for Social Affair for Manville-Hillsborough Elks for event to be held on September 17, 2011.

Upon motion by Committeeman Wagner seconded by Committeeman DelCore, the aforesaid resolutions were unanimously approved upon call of the roll.

CLAIMS LISTS

Mayor McCauley presented Claims List 2011-14

Upon motion by Committeeman DelCore, seconded by Committeeman Ferrera, Claims List 2011-14 was unanimously approved upon call of the roll.

Mayor McCauley presented Claims List 2011-15

Upon motion by Committeeman Wagner, seconded by Committeeman DelCore, Claims List 2011-15 was unanimously approved upon call of the roll.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - a. *Personnel: Personnel Discussions*
 - b. *Litigation: Country Classics, Inc. versus Hillsborough Township*
 - c. *Property: VA Depot Tax Block 175, Lots 39.01, 39.03 and Block 177, Lots 23.01, 23.03 and 23.04*
 - d. *Negotiations: DPW Teamsters Local Union 469*
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon motion by Committeeman Wagner seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the roll.

ADJOURNMENT

Upon motion by Committeeman Wagner, seconded by Committeeman DelCore, the meeting duly adjourned at 10:26 p.m. Said motion was carried unanimously upon voice vote.

Attested:

Michael Merdinger
Township Administrator/Acting Clerk